

**FRY FIRE DISTRICT  
MINUTES OF REGULAR MEETING  
September 18, 2013**

**CALL TO ORDER**

Mr. Brofer called the Regular Meeting of the Fry Fire District Board to order at 7:00 p.m.

**ATTENDANCE**

Board Members in Attendance: Duane Brofer, Board Chairman  
Art Nash, Board Clerk  
James Barnett, Board Member  
Gilbert Gil, Board Member

Board Members Absent: Bess Banister, Board Member

Others in Attendance: William Miller, Fire Chief  
Maria Gordon, Administrative Manager

**INVOCATION/PLEDGE OF ALLEGIENCE**

Mr. Nash led the pledge of allegiance and Mr. Brofer gave the invocation.

**CALL TO THE PUBLIC**

Mr. Brofer opened the call to the public at 7:01 p.m.

There was no one to appear before the board at this time.

Call to the public closed at 7:01 p.m.

**FIRE CHIEF'S REPORT/SUMMARY OF CURRENT EVENTS**

Chief Miller reported that the District has donated some older equipment to the following local agencies:  
Chiricahua Trails Volunteer FD (K12, Gas powered exhaust fan, 2 shovels, one swatter, 1 electrical cord reel, 2 bolt cutters and 1 axe); Elfrida FD (1 electrical fan plus 4 cord reels); Portal VFD (Hurst power plant and 1-48" ram); St. David FD (1 electrical fan, 4 cord reels, 1 48" ram and 1 36" ram) and Sunnyside FD (a 25 gallon CAF unit, 1 gas exhaust fan and one portable heater).

We had two firefighters submit their resignations, one is going to work with Sierra Vista Fire and the other is going to start a painting business in Phoenix. The employee who is going to work for SVFD cited a savings in health insurance that would give his family an additional \$3,400 annually, the other cited the cost of driving down from Phoenix 10 days a month at a cost of \$90 a trip. We are currently running an ad in the local newspaper and have advertised on our website and the Arizona Fire District Association's website.

On August 27, 2013, Chief Miller had a minor accident when he was exiting La Linda Way right next to the Donovan Dodge dealership. While making a right turn on to Hwy 92 a bicyclist hit the side of his assigned fire department vehicle. The man refused medical treatment and as Chief Miller called Sierra Vista Police Department to report the accident, the man left the scene. The bicyclist later that day filed a report with SVPD saying that Chief Miller had hit him. Two witnesses say he ran into the side of the truck. We are waiting on the police report and will report the findings to the board. No claims or citations have been issued as of today. (Handout of statement and pictures given to the board)

We received a letter from the Prescott Fire Department thanking us for our support in assisting them during their tragic loss of 19 firefighters.

There is a new run summary report in the board boxes. We had 757 responses for the month of August. These calls include both the City of Sierra Vista and Fry Fire District.

## **FINANCIAL REPORT**

### **A. Review, discussion and possible action on the monthly financial report**

Maria presented the Board with account balances as of August 30, 2013, along with a copy of the report from the Cochise County Treasurer's Office and the bank reconciliation from the District's Cyma Accounting Software. The District is currently in credit line \$238,524.02 for the Maintenance and Operating budget. We also received a letter from the Property Tax Oversight Commission reporting that upon review of the secondary levy limit for our district, the Commission has found our levy to be in proper order. A copy of the letter was given to each board member.

Mr. Nash made a motion that the board accept the monthly financial report and agree to the balances as presented. Mr. Barnett seconded the motion.

VOTE: 4-0

MOTION CARRIED

### **B. Review and discussion for the warrants issued for the month of August 2013**

Mr. Barnett asked what the check to Spillman was for. Chief Miller stated that it is for the annual maintenance for the Computer Aided Dispatch for all of our laptops and well as our workstations.

There were no further questions regarding the month's warrants.

## **APPROVAL OF MINUTES**

A. Regular board minutes of August 19, 2013.

Mr. Nash made a motion to accept the meeting minutes of August 19, 2013. Mr. Gil seconded the motion.

VOTE: 4-0

MOTION CARRIED

## **BUSINESS AGENDA**

A. AFDA report

Chief Miller reported on the following bills:

1. The Property Tax Oversight Commission (PTOC) met last Tuesday (Sept. 10) and reviewed fire district levy limit compliance for tax rates and levies adopted for the fiscal year beginning July 1, 2013. The PTOC members paid special attention to those districts whose tax rates exceeded 3.25 via override (either voter or board approved) and specifically statutory compliance issues. Of the 156 total fire districts in the state, there are four districts whose boards have over-ridden the tax rate and one whose voters have granted a temporary tax rate override. This is the final year of the fireboard approved temporary tax rate override (HB 2184).
2. The Interim Study Committee on Countywide Fire Districts is scheduled to meet today (Wednesday, September 18, 2013 at 9:00 a.m.) in Senate Hearing Room 109 at the Capitol. Committee members have been assigned. They will be looking at tax revenues, tax rate cap relief, Certificate of Necessity (CON) regulations, community paramedics and creating fifteen county fire departments. AFDA is hearing that the county supervisors are opposed to the county fire department idea.
3. The Speaker's Ad Hoc Committee on Ambulance Certificate of Necessity (CON) is scheduled to meet next week (Tuesday, Sept. 24 at 1:30 p.m.). ADHS Director Will Humble, and various industry members, will meet to determine positions/agendas in advance of the initial meeting. The Committee Chair's intention is to complete the committee's business this fall with proposed

legislation for changes to the current CON system, most notably at this point is the push for an open/competitive market for non-emergent/inter-facility ambulance transports. AMR is looking into putting in for a CON for the counties of Maricopa and Pima counties and it will exclude any fire district that have CON's.

4. Bills passed and signed into law by the Governor from the 51st Arizona Legislature – 1st Regular Session have taken effect this past Friday. Fire districts will be required to comply with the requirements of HB2572: FINANCIAL STANDARDS; FIRE DISTRICTS going forward. We have already implemented HB2572.

The AFDA board approved a 15-month budget as they will be changing over to a calendar year budget starting in 2014, along with that change, there will be a slight increase in dues.

The board is also looking at moving the annual conference to the central region (Phoenix), so we keep AFDA funds in Arizona. This is not set in stone; they will be looking at pricing and different venues that will accommodate the increase in vendors.

Make your calendar for the AFDA annual meeting in Laughlin to be held January 16-18. If board members are planning to attend, please get in touch with either Maria or Linda in the office.

## **OLD BUSINESS**

A. Discussion of pending or contemplated litigation with the Copper Queen Hospital regarding patient transports. Fire Board may vote to go into executive session.

Chief Miller informed the board that there is nothing new to report at this time and asked that the board vote to take the item off the agenda pending anything new arising.

Mr. Barnett made a motion to remove the agenda item pending new information at which time the item will be added back to the agenda. Mr. Nash seconded the motion.

VOTE: 4-0  
Motion Carried

## **ACTION ITEM**

- A. Review, discussion and possible action on the revisions of the Fry Fire District Governing Board Policies 101, 102, 103, 104 and 105.

Chief Miller gave copies of all of the policies to the board members prior to this evening's meeting and asked for feedback and/or suggested changes to the policies currently in place. The changes made were language clean up. We no longer have a "District Manager/Fire Chief"; we have a Fire Chief so we crossed through the "District Manager" on all of the policies. There were other minor changes made and all presented to the board.

Mr. Gil made a motion that the board approves the policies as amended and presented by Chief Miller. Mr. Barnett seconded the motion.

VOTE: 4-0  
Motion Carried

- B. Review, discussion and possible action to authorize the Fire Chief to purchase a new response vehicle (example: Ford F150 Supercrew, XLT 4x2) for the Battalion Chiefs through a bid proposal. Funds not to exceed \$45,000 from the Capital Reserve account.

Chief Miller asked the board to allow him to go out to bid for a response vehicle for the Battalion Chiefs. Now that we are trying to utilize them as stand-alone officers, we would like to purchase a vehicle for them to respond to calls in. Staff has recommended the vehicle be a truck, rather than an SUV so the chiefs can haul hose and equipment to and from a scene. Chief Miller will obtain bids and keep the price below \$45,000.00.

Mr. Nash made a motion that the board allows Chief Miller to go out for bid and purchase a response vehicle for the Battalion Chiefs, not to exceed \$45,000.00. Mr. Barnett seconded the motion.

VOTE: 4-0  
Motion Carried

### **REQUESTS FROM BOARD MEMBERS FOR FUTURE AGENDA ITEMS**

There were no comments/requests from board members for future agenda items.

### **ADJOURNMENT**

Mr. Barnett made a motion to adjourn the Regular Meeting at 8:17 p.m. Motion seconded by Mr. Nash.

Meeting adjourned at 8:17 p.m.

DATED THIS 20<sup>th</sup> DAY OF SEPTEMBER 2013.

Art Nash  
Board Clerk  
Fry Fire District Board