

**FRY FIRE DISTRICT  
MINUTES OF REGULAR MEETING  
July 17, 2013**

**CALL TO ORDER**

Mr. Brofer called the Regular Meeting of the Fry Fire District Board to order at 7:00 p.m.

**ATTENDANCE**

Board Members in Attendance:      Duane Brofer, Board Chairman  
   Art Nash, Board Clerk  
   James Barnett, Board Member  
   Gilbert Gil, Board Member

Board Members Absent:                Bess Banister, Board Member

Others in Attendance:                William Miller, Fire Chief  
   Maria Gordon, Administrative Manager

**INVOCATION/PLEDGE OF ALLEGIENCE**

Mr. Nash led the pledge of allegiance and Mr. Brofer gave the invocation.

**CALL TO THE PUBLIC**

Mr. Brofer opened the call to the public at 7:01 p.m.

There was no one to appear before the board at this time.

Call to the public closed at 7:01 p.m.

**FIRE CHIEF'S REPORT/SUMMARY OF CURRENT EVENTS**

Chief Miller expressed his pleasure on the coverage provided by the Sierra Vista Herald on our integration of personnel and equipment, along with the editor's endorsement. We have provided copies of the articles in the board's inboxes. He was also invited to give a presentation to the Sierra Vista Republican Women's Club about the integration arrangements last week and will be presenting the same to the Sierra Vista Rotary Club. So far, we have had very little problems with the integration process. We continue to work through some of the dispatch issues, but are correcting them as we go.

We sent one of our Type 1 engines (structure engine) and five personnel to the City of Prescott to assist them during their difficult time with the loss of nineteen of their Firefighters. Our personnel were gone for a period of four days, two of which were to run 911 calls out of a Prescott fire station on July 3<sup>rd</sup> and 4<sup>th</sup>, for which we donated our services. We also sent a brush truck up for four days to assist with the Yarnell Fire and have billed the state for that time.

To date, we have billed out just over \$86,000 to the Arizona State Land Department for both in and out of state fires this year.

Chief Miller has been re-elected as the Chairman for the Cochise County EMS Council for another year at today's meeting.

New Run summary report in board member boxes. We had 744 responses for the month of April. These calls include both the City of Sierra Vista and Fry Fire District.

## **FINANCIAL REPORT**

Maria presented the Board with account balances as of June 30, 2013, along with a copy of the report from the Cochise County Treasurer's Office and the trial balance from the District's Cyma Accounting Software. In all future meetings, the same information will be presented to the board, and the chairperson and clerk will sign off that all information was received and approved as per HB2572. Maria also informed the board that the tax rate for 2013-14 will increase by .01 per \$100 of assessed value, which is .10 less than originally anticipated.

## **APPROVAL OF MINUTES**

### **A. Budget hearing minutes of June 19, 2013**

Mr. Nash made a motion to accept the budget board meeting minutes of June 19, 2013. Mr. Barnett seconded the motion.

VOTE: 4-0

MOTION CARRIED

### **B. Regular board minutes of June 19, 2013**

Mr. Gil made a motion to accept the budget board meeting minutes of June 19, 2013. Mr. Barnett seconded the motion.

VOTE: 4-0

MOTION CARRIED

## **BUSINESS AGENDA**

### **A. Review of warrants issued for June 2013**

Mr. Barnett inquired as to why his per diem check for the AFDA conference was larger than the other two board members. Maria explained that it is because he checked out Sunday morning as opposed to Saturday evening, which resulted in an additional breakfast.

There were no further questions regarding the month's warrants.

### **B. Arizona Fire District Association Report**

At the Tucson conference, there were 65 member districts in attendance, with over 300 for lunch on Friday and 225 members attending the different classes. Mr. Nash, Mr. Barnett and Mr. Gil attended, along with Chief Miller for Fry Fire District. One other significant change will be to the bylaws at our annual conference in January, where the board is proposing adding a new area and re-adjusting the other six area directors. In area #2, we will be losing Santa Cruz County.

With the new HB 2572 going in effect September 1, 2013, the board will start to see some small changes in our budget reporting to the board.

- We will need the board to sign off on the monthly budget reports
- We must include a two-year forecasting on our annual budget
- The Chairperson & Clerk will also “certify the budget”
- Budget will be posted on the website (already in place).
- Reconcile the balance sheet monthly (already in place)
- Auditor will be present in person to give the board the audit report

In addition, just a reminder that next year’s budget cannot exceed 5% from the previous year’s budget. This is due to prop. 117.

## **OLD BUSINESS**

### **A. Discussion of pending or contemplated litigation with the Copper Queen Hospital regarding patient transports. Fire Board may vote to go into executive session.**

Chief Miller informed the board that Dr. Roe has completed the training with our personnel and our attorney wrote a brief letter to Copper Queen’s attorneys, which included letters from Dr. Castle, our base hospital doctor and Chief Mullins of Arizona Department of Health Services, both of which support the steps being taken by Fry Fire District.

## **ACTION ITEM**

- A. Discussion and possible vote to move the regular board meeting of August 21, 2013 to August 14, 2013.

Chief Miller informed the board that he will be out of town for an Arizona Ambulance Association meeting on the 21<sup>st</sup> of August and would like to move the meeting to the 14<sup>th</sup> if the members agree.

Mr. Barnett made a motion that the board move the board meeting for August 21, 2013 to August 14, 2013. Mr. Gil seconded the motion.

VOTE: 4-0

MOTION CARRIED

## **REQUESTS FROM BOARD MEMBERS FOR FUTURE AGENDA ITEMS**

There were no comments/requests from board members for future agenda items.

## **ADJOURNMENT**

Mr. Barnett made a motion to adjourn the Regular Meeting at 8:13 p.m. Motion seconded by Mr. Nash.

Meeting adjourned at 8:13 p.m.

DATED THIS 17<sup>th</sup> DAY OF JULY 2013.

Art Nash  
Board Clerk  
Fry Fire District Board