

**FRY FIRE DISTRICT  
MINUTES OF REGULAR MEETING  
October 16, 2013**

**CALL TO ORDER**

Mr. Brofer called the Regular Meeting of the Fry Fire District Board to order at 7:00 p.m.

**ATTENDANCE**

Board Members in Attendance:      Duane Brofer, Board Chairman  
    Art Nash, Board Clerk  
    James Barnett, Board Member  
    Gilbert Gil, Board Member

Board Members Absent:                 Bess Banister, Board Member

Others in Attendance:                     William Miller, Fire Chief  
    Maria Gordon, Administrative Manager

**INVOCATION/PLEDGE OF ALLEGIENCE**

Mr. Nash led the pledge of allegiance and Mr. Brofer gave the invocation.

**CALL TO THE PUBLIC**

Mr. Brofer opened the call to the public at 7:01 p.m.

There was no one to appear before the board at this time.

Call to the public closed at 7:01 p.m.

**FIRE CHIEF'S REPORT/SUMMARY OF CURRENT EVENTS**

Chief Miller updated the board regarding last month's report about the minor bicycle accident he was involved in. The officer was "unable to determine who was at fault and will not be issuing a citation." A hard copy of the report was placed in members boxes.

We received three bids for the 2013 Ford F-150 XLT. Lawley Ford \$32,827.57; Rodeo Ford \$33,703.44 and Bell Ford for \$35,943.00. We awarded the bid to Lawley Ford on September 23, 2013, as they were the low bid.

He also advised the board that he is now sitting on the Cochise County Planning and Zoning Appeals Board as the Vice-Chair. That position will represent the fire community in the county. He has also resigned his position as the secretary of the Sierra Vista Regional Legacy Foundation Board.

There is a new run summary report in the board boxes. We had 643 responses for the month of September. These calls include both the City of Sierra Vista and Fry Fire District.

## **FINANCIAL REPORT**

### **A. Review, discussion and possible action on the monthly financial report**

Maria presented the Board with account balances as of September 30, 2013, along with a copy of the report from the Cochise County Treasurer's Office and the bank reconciliation from the District's Cyma Accounting Software. The District is currently in credit line \$386870 for the Maintenance and Operating budget. We should be receiving a substantial amount in October and November to take us out of credit line and provide operating revenue.

Mr. Barnett made a motion that the board accept the monthly financial report and agree to the balances as presented. Mr. Nash seconded the motion.

VOTE: 4-0

MOTION CARRIED

### **B. Review and discussion for the warrants issued for the month of September 2013**

Mr. Nash asked what the check to Costco was for. Chief Miller stated that it is for the main purchases of the District. Maria told the board that she reimbursed her portion of the costs. Mr. Nash asked if this was a benefit we could offer all employees. Chief Miller said he would look into it, but would prefer to hold off on additional benefits and work on getting salaries increased.

There were no further questions regarding the month's warrants.

## **APPROVAL OF MINUTES**

### **A. Regular board minutes of September 18, 2013.**

Mr. Gil made a motion to accept the meeting minutes of September 18, 2013. Mr. Barnett seconded the motion.

VOTE: 4-0

## MOTION CARRIED

### **BUSINESS AGENDA**

#### A. Arizona Fire District Association Report

Chief Miller reported on the following:

Certificate Of Necessity (CON) study committee: The intent is to change the way CON's are issued by the Arizona Department of Health Services, but the committee will ensure that there is a need and improvements and not do harm. AFDA members do not think there will be any movement this year.

The Study Committee on Countywide Fire Districts met again on October 23<sup>rd</sup>. AFDA believes there will be no movement on this, partly because there is so much opposition by the counties and it is an election year.

Our lobbyists do not believe there will be many and they believe session will be over very early because it's an election year.

Reminder that the AFDA annual meeting in Laughlin will be held January 16-18. If board members are planning to attend, please get in touch with either Maria or Linda in the office.

#### B. Introduction of Mark Heidenreich with Heidenreich & Heidenreich, CPAs, PLLC

Chief Miller introduced Mark Heidenreich, the District's new auditor. Mr. Heidenreich is currently at our District to review our finances and financial policies. With the changes to HB2572 implemented, we wanted him to meet the board in person so that he may Skype in to present his findings at a later board meeting.

#### C. Succession Planning Guide

Chief Miller presented each of the board members with a guide to consider if they were in the position of having to fill his position immediately. The guide was only given to the board members as he felt that no employee should have an advantage over another. The board asked Chief Miller at the September meeting who would be his replacement and he stated that he felt any of the battalion chiefs would be able to do so, but with the guide, it may help the board decide which of the three to fill in in the interim.

### **OLD BUSINESS**

- A. Executive session. Discussion of pending or contemplated litigation with the Copper Queen Hospital regarding patient transports. No action will be taken during the executive session.

Chief Miller informed the board that there is new information on the possible litigation with Copper Queen Hospital.

Mr. Nash made a motion for the board to enter into executive session. Mr. Barnett seconded the motion.

VOTE: 4-0  
Motion Carried

Board adjourned to executive session at 7:45 p.m. Board convened regular session at 8:06 p.m.

#### **ACTION ITEM**

A. None

#### **REQUESTS FROM BOARD MEMBERS FOR FUTURE AGENDA ITEMS**

There were no comments/requests from board members for future agenda items.

#### **ADJOURNMENT**

Mr. Barnett made a motion to adjourn the Regular Meeting at 8:18 p.m. Motion seconded by Mr. Nash.

Meeting adjourned at 8:18 p.m.

DATED THIS 18<sup>th</sup> DAY OF OCTOBER 2013.



Art Nash  
Board Clerk  
Fry Fire District Board