

**FRY FIRE DISTRICT
MINUTES OF REGULAR MEETING
December 18, 2013**

CALL TO ORDER

Mr. Brofer called the Regular Meeting of the Fry Fire District Board to order at 7:00 p.m.

ATTENDANCE

Board Members in Attendance: Duane Brofer, Board Chairman
 Art Nash, Board Clerk
 James Barnett, Board Member
 Bess Banister, Board Member
 Gilbert Gil, Board Member

Board Members Absent: None

Others in Attendance: William Miller, Fire Chief
 Maria Gordon, Administrative Manager

INVOCATION/PLEDGE OF ALLEGIENCE

Mr. Nash led the pledge of allegiance and Mr. Brofer gave the invocation.

CONFLICT OF INTEREST

Mr. Brofer informed the board members that while he does not think there will be a conflict of interest, he wants to disclose that he is a member of the Pueblo del Sol Property Homeowners Association, which has a contract up for renewal in action item A.

CALL TO THE PUBLIC

Mr. Brofer opened the call to the public at 7:01 p.m.

There was no one to appear before the board at this time.

Call to the public closed at 7:01 p.m.

FIRE CHIEF'S REPORT/SUMMARY OF CURRENT EVENTS

Chief Miller informed the board that we put our new battalion truck in service and it will be running out of station 363, which is the station behind the Motor Vehicle Department. This station location is more central and the truck will be shared amongst Fry and SVFD for responses.

Chief Miller participated in two recent fundraising events for the community, one being the Sierra Vista Symphony and the other the Arizona Chili Pods.

We continue to work with the city on a single operational guideline. We are hoping to have that completed in the next couple of months. Along with that, Chiefs Miller and Redmond continue to look at ways we can consolidate both departments.

Run summary report was included in each board members box. We had 622 responses for the month of November.

FINANCIAL REPORT

A. Review, discussion and possible action on the monthly financial report

Maria presented the Board with account balances as of November 30, 2013, along with a copy of the report from the Cochise County Treasurer's Office and the bank reconciliation from the District's Cyma Accounting Software. The District is currently out of credit line for the Maintenance and Operating budget and has \$833,862.11 in available operating funds.

Mr. Barnett made a motion that the board accept the monthly financial report and agree to the balances as presented. Mr. Gil seconded the motion.

VOTE: 5-0

MOTION CARRIED

B. Review and discussion for the warrants issued for the month of November 2013

Mr. Brofer asked whom the vendor PSPRS is. Maria stated that it is the Public Safety Personnel Retirement System, which is the retirement fund for our suppression personnel. Mr. Nash asked what the District purchased from Taylor Made. Chief Miller explained that it for medic unit parts.

There were no further questions regarding the month's warrants.

APPROVAL OF MINUTES

A. Regular board minutes of November 20, 2013.

Mr. Barnett made a motion to accept the meeting minutes of November 20, 2013.
Ms. Banister seconded the motion.

VOTE: 5-0

MOTION CARRIED

BUSINESS AGENDA

A. Arizona Fire District Association Report

Chief Miller reported on the following:

There are two legislative proposals that AFDA is supporting this upcoming year. The first is on the \$3.25 maximum levy rate and the other is in regards to the Certificate of Necessity (CON) process for ambulance companies. Along with that is the Elliott Pollack & Company Net assessed value forecast and impact of property tax limits to fire district within the state. The study will be used to help convey our story to the legislators on the \$3.25 cap. The proposal looks to increase the tax rate cap to \$3.50; index an annual inflationary increase to the cap (2% annually) and allow voter approved tax rate cap overrides.

The legislators that are sitting on the countywide fire district committee are recommending the following be introduced into a bill:

- Require mandatory training for all fire district board members
- Prohibit nepotism among district board members and their employees
- Require a county board of supervisors to appoint a replacement fire district board member, if the fire district board has not replaced the member itself within 90 days;
- Require fire districts to have at least five-member boards
- Repeal Laws 2011, Ch 269 & Laws 2012 Ch 347 (County Island Fire District)

We understand the league of cities will be drafting language on annexations again this year, but the proposal will be to annex roads that the county no longer wants to maintain. The AFDA board voted to oppose this bill.

We will see the Proposition 13 supporters with another petition drive for 2014.

AFDA Summer Conference and Annual Business meeting is scheduled for June 27 and 28, 2014 at Loews Ventana Canyon.

OLD BUSINESS

- A. Executive session. Discussion of pending or contemplated litigation with the Copper Queen Hospital regarding patient transports. No action will be taken during the executive session.

Chief Miller informed the board that there is new information on the possible litigation with Copper Queen Hospital.

Mr. Nash made a motion for the board to enter into executive session. Mr. Barnett seconded the motion.

VOTE: 5-0

MOTION CARRIED

Board adjourned to executive session at 8:16 p.m. Board convened regular session at 8:39 p.m.

NOTE: This item was moved to item 13 (executive session if necessary) so members of the public would not have to leave and return for action items.

ACTION ITEMS

- A. Review, discuss and possible action to amend the lease agreement between Fry Fire District and the Pueblo Del Sol Property Owners Association (PDSPOA) regarding the PDSPOA office on Fry Fire District property.

Chief Miller gave copies of the new lease agreement to all board members and explained that they only changes were the due dates for the lease and electricity and the term of the contract itself.

Mr. Barnett made a motion that the board renews the amended lease. Mrs. Banister seconded the motion.

VOTE: 5-0

MOTION CARRIED

- B. Review, discuss and possible action to award a contract to Emergency Services Consulting International (ESCI) to conduct a Cooperative Services Feasibility Study between the Fry Fire District and City of Sierra Vista for an amount not to exceed \$21,759, which is 50% of the total contract amount.

Chief Miller explained to the board that he and Chief Redmond have been discussing the need to have an outside agency conduct a feasibility study in regards to possible consolidation between the two agencies. Mr. Barnett expressed his concerns with the generalized, broad information provided in the

quote from ESCI. He presented his copy of the contract/quote to Chief Miller with all of his notes. Chief Miller agreed and explained that ESCI is not the only company that we will consider; however, he would like the board to authorize him to spend up to the maximum of \$21759 if he and Chief Redmond agree upon a company to have conduct the survey. Chief Miller explained to the board that the funds would come out of outstanding wildland billings that the District should be receiving this fiscal year. The wildland expenses have already been accounted for and the reimbursement is put back in the general fund. The study must come out of the general fund, as it is not a qualifying purchase from any of the District's other accounts.

Mr. Barnett made a motion that the board not award the bid to any specific company, but authorize Chief Miller to expend funds received for outstanding wildland billings, not to exceed the amount of \$21,800 for a feasibility study. Mr. Nash seconded the motion.

VOTE: 5-0
MOTION CARRIED

C. Review, discuss and possible action to nominate Chief Miller for the Arizona Fire District Association Representative for Area 2.

Chief Miller stated that if the board so chooses to nominate him to continue as the area #2 representative for AFDA, he needs a letter from them nominating him to do so.

Mr. Nash made a motion that the board nominates Chief Miller for the AFDA's Area 2 Representative. Mr. Gil seconded the motion.

VOTE: 5-0
MOTION CARRIED

D. Review, discuss and possible action to move the January board meeting to January 14 or January 29 due to the annual AFDA conference.

Chief Miller asked the board to consider moving the regular board meeting because he will be out of town for the AFDA conference. Mr. Barnett will be out of the country and not able to call or Skype in.

Mrs. Banister made a motion to move the regular board meeting to January 14. Mr. Nash seconded the motion.

VOTE: 5-0
MOTION CARRIED

REQUESTS FROM BOARD MEMBERS FOR FUTURE AGENDA ITEMS

There were no comments/requests from board members for future agenda items.

ADJOURNMENT

Mr. Barnett made a motion to adjourn the Regular Meeting at 8:42 p.m. Motion seconded by Mr. Gil.

Meeting adjourned at 8:42 p.m.

DATED THIS 20th DAY OF DECEMBER 2013.



Art Nash
Board Clerk
Fry Fire District Board