

**FRY FIRE DISTRICT  
MINUTES OF REGULAR MEETING  
June 15, 2016**

**CALL TO ORDER**

Mr. Nash called the Regular Meeting of the Fry Fire District Board to order at 7:04 p.m.

**ATTENDANCE**

Board Members in Attendance:        Arthur Nash, Board Chairman  
   James Barnett, Board Clerk via Skype (lost connection at approximately 7:08 p.m.)  
   Bess Banister, Board Member  
   Gilbert Gil, Board Member  
   Robert McMurtrie, Board Member (telephonically)

Board Members Absent:

Others in Attendance:                William Miller, Fire Chief  
   Maria Gordon, Administrative Manager

**INVOCATION/PLEDGE OF ALLEGIENCE**

Pledge of allegiance and invocation delivered during the budget public hearing meeting held immediately prior to the regular board meeting.

**CALL TO THE PUBLIC**

Mr. Nash opened the call to the public at 7:04 p.m.

There was no one to appear before the board at this time.

Call to the public closed at 7:04 p.m.

**FIRE CHIEF'S REPORT/SUMMARY OF CURRENT EVENTS**

Chief Miller reported on the following:

We were contacted by the Bureau of Land Management (BLM) at the end of May on the land use of Fry Fire Station #3 located at 5019 Arabian. This came about as a result of SBA, the company that is looking at a replacement tower at the same site, contacting BLM due to the water shed approval. During that process BLM

told them that Fry Fire District didn't own the land and that BLM leases the land to Fry. BLM contacted us saying that we needed to update them with a new "development plan" showing all of the buildings added to the property since 1983 and that we're not allowed to have any private use on the property i.e. Clark Information Systems, our internet and IT provider. Chief Miller explained to the BLM representative that we have gotten permits for everything out there and we were unaware that BLM was the property owner. We have since contacted the county assessor's office and county recorder's office and found out that BLM transferred the property to Fry Fire on March 26, 1985, but BLM contends that the property is still theirs. We have contacted our attorney and we have also contacted Congresswoman Martha McSally's office to help us clear this up. Chief Miller has a meeting tomorrow (June 16<sup>th</sup>) with the BLM reps in Tucson.

We have responded to three wildland fires outside of our district; the Ridge fire, Longview fire and Garden fire. We billed the state \$2,390.33 for those fires.

We are currently looking into obtaining bids for a new ambulance re-chassis for our 2006 ambulance.

The AFDA summer conference will be held along with the AZ Fire Chief's on July 14-16 in Glendale. The hotel is sold out so you have to let us know tonight if you are planning to attend.

We had 818 responses for the month of May.

## **FINANCIAL REPORT**

### **A. Review, discussion and possible action on the monthly financial reports for May 2016.**

Maria presented the Board with account balances as of May 31, 2016, along with a copy of the report from the Cochise County Treasurer's Office and the bank reconciliation from the District's Cyma Accounting Software. The District had \$1,521,034.03 in available operating funds as of May 31. Maria informed the board that \$300,000 will be transferred into Capital Reserve for the SCBA grant and we will be rolling approximately \$600,000 into next fiscal year to offset the levy rate.

Ms. Banister made a motion that the board agrees to the balances presented for the month of May 2016. Mr. Gil seconded the motion.

VOTE: 4-0  
Motion Carried

### **B. Review and discussion for the warrants issued for the month of May 2016.**

Mr. Nash asked who the vendor “Clean Hands” is. Chief Miller stated that it is the cleaning company that is taking care of the classroom, restrooms and admin office.

There were no further questions regarding the warrants for May 2016.

## **APPROVAL OF MINUTES**

A. Regular board minutes of May 18, 2016.

Ms. Banister made a motion to accept the regular meeting minutes of May 18, 2016, as presented. Mr. Gil seconded the motion.

VOTE: 4-0  
Motion Carried

B. Special board minutes of May 25, 2016

Mr. Gil made a motion to accept the special board minutes of May 25, 2016. Ms. Banister seconded the motion.

VOTE: 4-0  
Motion Carried

C. Special board minutes of June 8, 2016

Ms. Banister made a motion to accept the special board minutes of June 8, 2016. Mr. Gil seconded the motion.

VOTE: 4-0  
Motion Carried

## **BUSINESS AGENDA**

A. Arizona Fire District Association Report

Chief Miller reported the following:

The 52nd Arizona Legislature Session ended on May 7<sup>th</sup>.

- 1,247 bills posted
- 388 bills passed
- 347 bills signed by Governor / 14-vetoed

The deadline to file candidate nominating petitions with the Secretary of State for the November 8, 2016 general election was Wednesday, June 1st. One hundred seventeen (117) individuals have filed to run for the 60 House Seats. Fifty-five (55) individuals have filed to run for 30 Senate Seats. In the House races, 13% are running unopposed, while in the Senate nearly 30% are running unopposed by a major party candidate.

**B. Presentation of retirement axe to Firefighter Dave Stoddard**

Chief Miller presented Dave Stoddard with a retirement axe on behalf of himself, the fire board, citizens of the District and employees of the District. Dave gave a speech and thanked us.

**OLD BUSINESS**

- A. Discussion of pending or contemplated litigation with the Copper Queen Hospital regarding patient transports. Executive session if needed. No action will be taken during the executive session.

Chief Miller reported that the July trial dates have been cancelled and trial has been postponed to after September 1<sup>st</sup>. Chief Miller has a meeting with the plaintiff's attorney, Donna Aversa (the District's attorney), Dr. Roe and the insurance company's attorney's on Friday (June 17<sup>th</sup>) to discuss the case and possible injunctive relief options.

**ACTION ITEM**

- A. Discussion and possible action to approve Resolution 2016-004 adopting the 2016-2017 budget and salary schedule.

Maria presented each board member with three potential budget options. There was a budget without any type of pay increase, one budget with a five percent increase for employees not topped-out on the pay scale and one budget with both a five percent increase and a one percent adjustment applied to the entire pay scale. These budgets were reviewed and discussed the special board meeting held June 8<sup>th</sup>. The key differences are a slight increase to the vehicles/facilities/liability insurance and a slight decrease to the workers compensation policy.

Mr. McMurtrie discussed the one percent adjustment's implication to future budget liability. He said we have previously done a one-time check rather than applying it to the pay scale indefinitely and would like to look at this option.

Mr. McMurtrie made a motion that the board approves Resolution 2016-004 and approves budget option #2, which allows for a five percent step increase for non-

topped-out employees, along with a one-time one percent check for all personnel.  
Mr. Gil seconded the motion.

VOTE: 4-0  
Motion Carried

B. Adoption of Resolution 2016-005 Call for Elections.  
Chief Miller informed the board that we must have a resolution to call for elections of our two upcoming positions on the board.

Mr. Gil made a motion to accept Resolution 2016-005. Ms. Banister seconded the motion.

VOTE: 4-0  
Motion Carried

C. Approval of notification letter to the Board of Supervisors for 2016 elections.

Chief Miller explained to the board that we must also notify the Board of Supervisors regarding the upcoming election.

Ms. Banister made a motion to send a notification letter to the Board of Supervisors for the 2016 elections. Mr. Gil seconded the motion.

VOTE: 4-0  
Motion Carried

#### **EXECUTIVE SESSION**

There was no executive session.

#### **REQUESTS FROM BOARD MEMBERS FOR FUTURE AGENDA ITEMS**

There were no questions/comments/requests from the board for future agenda items.

#### **ADJOURNMENT**

Mr. Gil made a motion to adjourn the Regular Meeting at 7:44 p.m. Motion seconded by Ms. Banister.

Meeting adjourned at 7:44 p.m.

DATED THIS 17<sup>th</sup> DAY OF JUNE 2016.

A handwritten signature in cursive script that reads "Bess Banister". The signature is written in black ink and is positioned above the printed name.

Bess Banister  
Acting Board Clerk  
Fry Fire District Board