

FRY FIRE DISTRICT
MINUTES OF REGULAR MEETING
August 17, 2016

CALL TO ORDER

Mr. Nash called the Regular Meeting of the Fry Fire District Board to order at 7:00 p.m.

ATTENDANCE

Board Members in Attendance: Arthur Nash, Board Chairman
 James Barnett, Board Clerk
 Bess Banister, Board Member
 Robert McMurtrie, Board Member

Board Members Absent: Gilbert Gil, Board Member

Others in Attendance: Michael McKearney, Acting Assistant Chief
 Maria Gordon, Administrative Manager

INVOCATION/PLEDGE OF ALLEGIENCE

Mr. Nash led the Pledge of Allegiance and Ms. Banister delivered the invocation.

CALL TO THE PUBLIC

Mr. Nash opened the call to the public at 7:01 p.m.

There was no one to appear before the board at this time.

Call to the public closed at 7:01 p.m.

FIRE CHIEF'S REPORT/SUMMARY OF CURRENT EVENTS

Acting Assistant Chief McKearney reported on the following:

We held an "All Hands" meeting on August 3rd in order to lay out our direction for the next few months. The main points were:

- This is a good time to stop, reflect on the past, assess the present and plan for the future
- Chief McKearney's mission is to assist the next fire chief by gathering key pieces of information in regards to where we are as an organization, as well as

opportunities for growth and stability (internal, external surveys, assessor's office)

- Laid out some short term goals

One of the areas we have been focusing on is customer service. Not necessarily the delivery, but seeing what needs to be fine-tuned. We will be separating into the broad categories of non-emergency and emergency; station signage and directory, 911 phones, after the fire and after a death procedures. We are also creating a customer service survey.

We held an Officer's meeting on August 11th for a general update and, more specifically, to roll out the requirements of the Copper Queen settlement agreement.

We are still preparing for our Insurance Services Office (ISO) reevaluation. We do have some challenges ahead of us in terms of record keeping due to the attempted consolidation and subsequent failure of Fry Fire District (FFD) and Sierra Vista Fire Department (SVFD).

We have sent 4 people in a type 3 engine to California for an assignment. On the way there, the engine broke down on the way and left the crew stranded. Costs for repairs is estimated at \$750.00. This engine is a 1996 with mileage of 96648.

We are continuing to fine tune the Fry Fire/Palominas Fire shared medic unit program.

We are working on updating the district's assignments list and looking to reassign people as needed. This is the time to reorganize our priorities as needed.

Mike is researching facts concerning some areas for potential growth. Once he has the facts, he will present them to the board for approval to move forward. He is specifically looking at areas of potential annexation, joint agreements for the planning and construction of new facilities and alternative means to purchase needed capital items.

We received a grant for \$10,000 from the Governor's Office of Highway Safety to purchase car seats.

We had 853 responses for the month of July.

FINANCIAL REPORT

- A. Review, discussion and possible action on the monthly financial reports for July 2016.

Maria presented the Board with account balances as of July 31, 2016, along with a copy of the report from the Cochise County Treasurer's Office and the bank reconciliation from the District's Cyma Accounting Software. The District's Maintenance and Operations balance was \$356,763.54; Capital Reserve Fund is \$1,367,054.32; Volunteer Pension Fund ended with \$8,755.97 and the Leave Reserve Fund ended with \$505,156.20.

Mr. Barnett made a motion that the board agrees to the balances presented for the month of July 2016. Mr. McMurtrie seconded the motion.

VOTE: 4-0
Motion Carried

B. Review and discussion for the warrants issued for the month of July 2016.

Mr. McMurtrie asked what we paid to Well America. Maria explained that they handle our employees' annual physicals. Mr. Nash asked what we paid to James D. Gordon and Precision Plumbing. James is BC Gordon and we reimbursed him for his and the other two BCs registrations for the Arizona Fire Chief's Association conference and Precision Plumbing was for station 366. Mr. Barnett asked what we pay to Copper Point and Maria told him that they are our workers compensation carrier and we pay quarterly premiums.

There were no further questions regarding the warrants for July 2016.

APPROVAL OF MINUTES

A. Regular board minutes of July 20, 2016.

Ms. Banister made a motion to accept the regular meeting minutes of July 20, 2016, as presented. Mr. McMurtrie seconded the motion.

VOTE: 3-1 (abstention from Mr. Barnett due to absence at last meeting)
Motion Carried

BUSINESS AGENDA

A. None

OLD BUSINESS

A. Update on Palominas Intergovernmental Agreement (IGA) and Operations-requested by Mr. McMurtrie

Mr. McMurtrie made a motion that the board adjourn to executive session. Mr. Barnett seconded the motion.

VOTE: 4-0
Motion Carried

Adjourned to executive session at 7:19 p.m.
Resumed regular session at 8:34 p.m.

ACTION ITEM

A. Discussion and possible action to appoint and acting Fire Chief or enter into an agreement for temporary management services for the Fire Chief position or contract out services for the Fire Chief position.

Mr. McMurtrie made a motion that the board extend Acting Assistant Chief McKearney until the end of December, and place the item back on the agenda for the September meeting, and ask Retired Chief Randy Redmond to attend the meeting to speak with the board. Ms. Banister seconded the motion.

VOTE: 4-0
Motion Carried

B. Discussion and possible action on IGA with Cochise County on SWAT missions and involvement as SWAT entry team members.

Mr. McMurtrie made a motion that the board directs Chief McKearney to address the liability concerns by drafting an internal policy specifically outlining what the SWAT medic role will be (no weapons, no hot zone). He also motioned that we have all SWAT medics sign stating they understand the specifics. Mr. Barnett seconded the motion.

VOTE: 4-0
Motion Carried

REQUESTS FROM BOARD MEMBERS FOR FUTURE AGENDA ITEMS

Mr. McMurtrie would like to schedule a special board meeting Friday, August 19, 2016 at 1630 hours to discuss the IGA with Palominas Fire District and future actions. We will post an agenda tomorrow.

ADJOURNMENT

Mr. McMurtrie made a motion to adjourn the Regular Meeting at 8:39 p.m.
Motion seconded by Mr. Barnett.

Meeting adjourned at 8:39 p.m.

DATED THIS 19th DAY OF AUGUST 2016.

A handwritten signature in cursive script that reads "Bess Banister".

~~James Barnett~~ BESS BANISTER
Board Clerk
Fry Fire District Board