

**FRY FIRE DISTRICT
MINUTES OF REGULAR MEETING
November 16, 2016**

CALL TO ORDER

Mr. Nash called the Regular Meeting of the Fry Fire District Board to order at 7:00 p.m.

ATTENDANCE

Board Members in Attendance: Arthur Nash, Board Chairman
 Bess Banister, Acting Board Clerk
 Robert McMurtrie, Board Member

Board Members Absent: James Barnett, Board Clerk
 Gilbert Gil, Board Member

Command Staff in Attendance: Randy Redmond, Fire Chief
 Michael McKearney, Assistant Chief
 Donnie Gordon, Battalion Chief
 Billy Seamans, Battalion Chief
 Mark Savage, Battalion Chief
 Maria Gordon, Administrative Manager

INVOCATION/PLEDGE OF ALLEGIENCE

Mr. Nash led the Pledge of Allegiance and Ms. Banister delivered the invocation.

CALL TO THE PUBLIC

Mr. Nash opened the call to the public at 7:01 p.m.

There was no one to appear before the board at this time.

Call to the public closed at 7:01 p.m.

COMMAND STAFF'S REPORT/SUMMARY OF CURRENT EVENTS

Chief Redmond reported on the following:

We are currently looking at next year's budget and are anticipating an increase to the Public Safety Personnel Retirement System (PSPRS) of approximately 7%. The retirement fund recently lost a lawsuit, which will impact the amount employers must pay due to the employee portions decreasing.

Sierra Vista Fire Department has implemented a Priority 1/Priority 2 system for calls. If the call is designated Priority 2, the agency having jurisdiction will transport the patient, Priority 1 will be the closest unit regardless of jurisdiction. This change will negatively impact the District's call load and we are anticipating a loss of near \$200,000. We will have more updated figures in a couple of months. We are still working on a Treat and Refer program through the Arizona Department of Health Services, for state Medicaid (AHCCCS) recipients. This will offset some of the loss. Mr. McMurtrie stated that perhaps the board and council should meet in the future regarding the calls for service.

We are also working on pay for performance and compression. We will have figures and possible proposals for the board for next budget year. We are also getting an updated quote for the medic recharge to add 4-wheel drive. If we bid for the Ft. Huachuca contract in the future, we will have to have a 4x4. The increase is approximately \$7,000, but we are waiting for a definite total.

The union membership would like a meet and confer agreement with the fire board and Chief Redmond has agreed to work on this together and basically do a trial run between him and them. He will then make a recommendation either for or against this to the board.

We would like Mr. Nash and Ms. Banister to attend next month's board meeting so that we can thank them for their time on our board. We will have a reception beginning at 1845 hours and will start the board meeting on time at 1900 hours.

Chief McKearney reported on the following:

We have a planning team in place for the Treat and Refer program. We plan to meet with Golder Ranch Fire District as they are the only agency currently active in the program.

A Survey Monkey was done for the High Knolls annexation and the data was provided to the board. Of the 24 responses, 15 are in favor of it, which equates to 62.5%. We will continue gauging support.

We are currently working with two tower companies regarding the possibility of them using our towers for service, as a revenue source to the District. We will keep the board apprised as the discussions continue.

Draft 3 of the organizational chart was given out to the board. There are still a few changes to be made, but we are hoping to finalize it soon. The chart will show who is responsible for each area with the organization. The chart was also sent out to the employees so that we can make sure that we have it all correct.

Chief Gordon reported on the following:

We are working to finish up the annual training hours for 2016. We have scheduled LPG burns for November 29, 30 and December 1. AmeriGas has donated 600 gallons for these burns.

The burn room inspection is scheduled for December 8th. Upon passing inspection, we will schedule burns for all three shifts.

We have streamlined our training request system to better serve and protect both the organization and the employee. We will be rolling it out to our personnel in the near future.

Chief Seamans reported on the following:

Total call load for the month of October was 806 calls. We will be tracking trends due to the change in Priority 1 and Priority 2 calls.

Engineer Keating is completing station assessments for all three stations. We are currently fixing electrical issues at Station #365 because we had rats chew the wires within approximately 1/16" of the metal conduit.

We are working on the implementation of a new records management system and are hoping to have it up and running by the end of December. We are also still waiting to hear back from ISO on our most recent audit.

Chief Savage reported on the following:

We have sent an engine to North Carolina to assist in fighting their fires.

Grants update: We were awarded a Governor's Office of Highway Safety grant for \$10,000 to purchase car seats. We are closing out the 2015 Fuel Reduction Grant for 45 acres of clean-up in Ramsey Canyon, and have been awarded one for 2016, in conjunction with Palominas Fire District. Jared Haros is now a master trainer for the grant-funded Fall Prevention Program. We have recently submitted grants for a new water tender and power cots.

We are awaiting a Memorandum of Understanding with the Nature Conservancy for their chipper.

Chief Redmond added that we also cut our overtime by 50% in the last month by placing the battalion chiefs back on the engine.

FINANCIAL REPORT

- A. Review, discussion and possible action on the monthly financial reports for October 2016.

Maria presented the Board with account balances as of October 31, 2016, along with a copy of the report from the Cochise County Treasurer's Office and the bank reconciliation from the District's Cyma Accounting Software. The District's Maintenance and Operations balance was \$394,128.08; Capital Reserve Fund is \$1,369,089.03; Volunteer Pension Fund ended with \$8,644 and the Leave Reserve Fund ended with \$505,908.07.

Ms. Banister made a motion that the board agrees to the balances presented for the month of October 2016. Mr. McMurtrie seconded the motion.

VOTE: 3-0
Motion Carried

- B. Review and discussion for the warrants issued for the month of October 2016.

Mr. Nash asked what we paid to MES. Chief Seamans stated that it was for the thermal imager.

There were no further questions regarding the warrants for October 2016.

APPROVAL OF MINUTES

- A. Regular board minutes of October 19, 2016

Mr. McMurtrie made a motion to accept the regular meeting minutes of October 19, 2016, as presented. Ms. Banister seconded the motion.

VOTE: 3-0
Motion Carried

BUSINESS AGENDA

- A. AFDA Report

Chief Redmond updated the board on the following:

There are now 54 fire districts that are the \$3.25 cap and AFDA is working on legislation to correct the issue.

OLD BUSINESS

A. None

ACTION ITEM

A. Loyalty Oath to new board members if in attendance.

The new members were not in attendance so we will get their contact information and administer their oaths.

REQUEST FROM BOARD MEMBERS

Mr. Nash praised Captain Canez and his crew for getting chairs and water for citizens waiting during elections.

ADJOURNMENT

Mr. McMurtrie made a motion to adjourn the Regular Meeting at 7:46 p.m.
Motion seconded by Ms. Banister.

Meeting adjourned at 7:46 p.m.

DATED THIS 18th DAY OF NOVEMBER 2016.



~~Bess Banister~~ Robert McMurtrie
Acting Board Clerk
Fry Fire District Board