

**FRY FIRE DISTRICT
MINUTES OF REGULAR MEETING
January 18, 2017**

CALL TO ORDER

Mr. McMurtrie called the Regular Meeting of the Fry Fire District Board to order at 7:00 p.m.

ATTENDANCE

Board Members in Attendance: Robert McMurtrie, Board Chairman
 Gilbert Gil, Acting Board Clerk
 Joseph Huish, Board Member
 Tom Tucker, Board Member

Board Members Absent: James Barnett, Board Clerk

Command Staff in Attendance: Randy Redmond, Fire Chief
 Donnie Gordon, Battalion Chief
 Billy Seamans, Battalion Chief
 Mark Savage, Battalion Chief
 Maria Gordon, Administrative Manager

INVOCATION/PLEDGE OF ALLEGIENCE

Mr. McMurtrie led the Pledge of Allegiance and Mr. Gil delivered the invocation.

CALL TO THE PUBLIC

Mr. McMurtrie opened the call to the public at 7:01 p.m.

There was no one to appear before the board at this time.

Call to the public closed at 7:01 p.m.

COMMAND STAFF'S REPORT/SUMMARY OF CURRENT EVENTS

Chief Redmond reported on the following:

The primary focus right now is working on the finances for next year. We know what the PSPRS increase for next year will be, but are still waiting for the ramifications of the Hall case. We are planning to fill open positions with full-time, non-PSPRS contributing members until July 1, 2017, which is when the Tier 3 option will be available.

Pay decompression is still on the table and we are looking at options.

The Laughlin conference for the Arizona Fire District Association was very well attended.

Chief Gordon reported on the following:

Total numbers of training hours for 2016 were provided to the board.

We are officially able to burn in our burn room and will have orientation burns January 25th, 26th and 27th.

All three of our battalion chiefs will be completing the Blue Card training February 1-3 at Northwest Fire District.

Chief Seamans reported on the following:

December call load was given.

We have appealed our ISO rating and there is a possibility that we will go down from a 4 to a 3. We will update when we hear something back.

We will be implementing Emergency Reporting (ERS) as our records management system for fire and EMS.

The 2001 medic unit is overweight and we would like to take it out of service and sell it from our fleet.

Chief Savage reported on the following:

We are going to submit a grant for three employees through SAFER (Staffing for Adequate Fire and Emergency Response).

We are planning to start an immunization pilot program with the Cochise County Health Department.

We are in a holding pattern for Treat and Refer.

The new fuel reductions grant session will be starting up soon.

FINANCIAL REPORT

- A. Review, discussion and possible action on the monthly financial reports for December 2016.

Maria presented the Board with account balances as of December 31, 2016, along with a copy of the report from the Cochise County Treasurer's Office and the bank reconciliation from the District's Cyma Accounting Software. The District's Maintenance and Operations balance was \$935,855.48; Capital Reserve Fund is \$1,371,402.80; Volunteer Pension Fund ended with \$8,658.61 and the Leave Reserve Fund ended with \$506,762.97.

Mr. Gil made a motion that the board agrees to the balances presented for the month of December 2016. Mr. Tucker seconded the motion.

VOTE: 4-0

Motion Carried

B. Review and discussion for the warrants issued for the month of December 2016.

Mr. Huish inquired as to what the check to Bill Miller was for. Maria explained that was the check to pay out his vacation time on the books.

There were no additional questions regarding the warrants for December 2016.

APPROVAL OF MINUTES

A. Regular board minutes of December 21, 2016

Mr. Gil made a motion to accept the regular meeting minutes of December 21, 2016, as presented. Mr. Tucker seconded the motion.

VOTE: 4-0

Motion Carried

BUSINESS AGENDA

A. Token of Appreciation Presentation to Amerigas (this agenda item was done immediately following the call to the public)

Chief Gordon presented Mr. Mauzy, from Amerigas, with an engraved clock for him and another for his boss, in appreciation for the donation of 600 gallons of propane for our recent LPG burns, along with the donation of Mr. Mauzy's time to run the propane truck during the training. The donation of both was invaluable to the District.

B. Retirement of Chief McKearney (this agenda item was done immediately following the call to the public and agenda item A)

Chief Redmond presented Mike McKearney with his retirement axe and thanked him for his years of dedicated service to the District. Congratulations and best of luck in the next step of your journey Mike!

C. AFDA Report

Chief Redmond updated the board on the following:

Overrides and bonds are the main focus of the group for the legislative session. We will continue to update the board as decisions are made.

OLD BUSINESS

A. None

ACTION ITEM

A. Discussion and possible action to approve audit report by Mark Heidenreich, Heidenreich and Heidenreich, CPAs, PLLC

Maria called Mr. Heidenreich so he could present the audit report to the board. Mr. Heidenreich explained that an independent audit is required by state statute. He explained the process and what he looks at during the audit. Mr. Heidenreich went through the audit with the board and went over the pension portion in detail. His letter to the board was included and he had no issues or concerns during the audit process. He stated that the books were very clean.

Mr. Gil made a motion to accept the audit as presented by the auditor. Mr. Huish seconded the motion.

VOTE: 4-0

B. Discussion and possible action to change board meeting times.

It was discussed to possibly change the board meeting time to an earlier time; however, 7:00 p.m. works for all board members so the time will remain unchanged.

C. Discussion on Meet and Confer with Fry Fire Union

The board members would like more information regarding meet and confer agreements between the organization and the union. Mr. McMurtrie asked that an agenda item be added to the next board meeting so that the union may make a presentation to the board. The presentation will be added to February's agenda.

D. Discussion and possible action on pay adjustments and personnel items.

Mr. Gil made a motion to adjourn to executive session. Mr. Huish seconded the motion. Adjourned to executive session at 7:52 p.m.

Regular session resumed at 9:02 p.m.

No action was taken on this agenda item.

REQUEST FROM BOARD MEMBERS

There were no requests from board members during this time.

ADJOURNMENT

Mr. Tucker made a motion to adjourn the Regular Meeting at 9:03 p.m. Motion seconded by Mr. Gil.

Meeting adjourned at 9:03 p.m.

DATED THIS 20th DAY OF JANUARY 2017.



Gilbert Gil
Acting Board Clerk
Fry Fire District Board