

**FRY FIRE DISTRICT
MINUTES OF REGULAR MEETING
February 15, 2017**

CALL TO ORDER

Mr. McMurtrie called the Regular Meeting of the Fry Fire District Board to order at 6:00 p.m.

ATTENDANCE

Board Members in Attendance: Robert McMurtrie, Board Chairman
James Barnett, Board Clerk
Gilbert Gil, Board Clerk
Joseph Huish, Board Member
Tom Tucker, Board Member via telephone

Board Members Absent:

Command Staff in Attendance: Randy Redmond, Fire Chief
Donnie Gordon, Battalion Chief
Billy Seamans, Battalion Chief
Mark Savage, Battalion Chief
Maria Gordon, Administrative Manager

INVOCATION/PLEDGE OF ALLEGIENCE

Mr. McMurtrie led the Pledge of Allegiance and Mr. Gil delivered the invocation.

CALL TO THE PUBLIC

Mr. McMurtrie opened the call to the public at 6:01 p.m.

There was no one to appear before the board at this time.

Call to the public closed at 6:01 p.m.

COMMAND STAFF'S REPORT/SUMMARY OF CURRENT EVENTS

Chief Redmond reported on the following:

We are advertising for two open firefighter positions. We currently have one opening, and will have another with FF Santo leaving in April.

The City of Sierra Vista is actively pursuing the annexation of the Fry Townsites area. If they are able to annex that area, the District will have to decide the future of Station 361.

We are currently working on two potential cell phone tower deals. SBA will be working with the Bureau of Land Management on a possible buy-out of Station 366's property. All information will be brought back to the board for approval or denial.

Chief Gordon reported on the following:

Crews completed live burns. We made a few minor tweaks during the evolutions and overall the training went very well.

The three battalion chiefs completed Blue Card Command Training. There was online training, along with three days of practical training at Northwest Fire District.

Extrication training is currently ongoing. Each shift will complete classroom training and then a practical portion, with vehicles that were donated by M&R Auto.

Chief Seamans reported on the following:

January call load was given.

Our ISO appeal was successful and our rating is has been adjusted from a 4 to a 3.

Emergency Reporting (ERS), our new records management system, will be up and running in March.

We are still awaiting the arrival of the chassis for the medic unit we are having refurbished. The delay is due to us switching from a 2-wheel drive to a 4-wheel drive.

We are currently working on a communication equipment count prior to switching over to the county-wide dispatching.

Chief Savage reported on the following:

We are still working on becoming a premier agency with the Arizona Department of Health Services.

We are still working on the SAFER (Staffing for Adequate Fire and Emergency Response) Grant request, along with a Governor's Office of Highway Safety

Grant. The final report has been completed for the 2015 fuel reductions grant and we are now starting up the one for 2016. The Arizona Community Foundation of Cochise granted us \$2500 for rescue task force equipment.

The District is currently hosting confined space training at Station 365.

FINANCIAL REPORT

A. Review, discussion and possible action on the monthly financial reports for January 2017.

Maria presented the Board with account balances as of January 31, 2017, along with a copy of the report from the Cochise County Treasurer's Office and the bank reconciliation from the District's Cyma Accounting Software. The District's Maintenance and Operations balance was \$784,086.68; Capital Reserve Fund is \$1,371,402.80; Volunteer Pension Fund ended with \$8,658.61 and the Leave Reserve Fund ended with \$506,762.97.

Mr. Gil made a motion that the board agrees to the balances presented for the month of January 2017. Mr. Barnett seconded the motion.

VOTE: 5-0

Motion Carried

B. Review and discussion for the warrants issued for the month of January 2017.

There were no questions regarding the warrants for January 2017.

APPROVAL OF MINUTES

A. Regular board minutes of January 18, 2017.

Mr. Huish made a motion to accept the regular meeting minutes of January 18, 2017, as presented. Mr. Gil seconded the motion.

VOTE: 4-1 (Mr. Barnett abstained as he was absent for the January meeting)

Motion Carried

BUSINESS AGENDA

A. AFDA Report

Chief Redmond updated the board on the following:

There are currently discussions regarding a memorandum of understanding bill, which will limit the amount of time an MOU is good for.

There is the possibility of counties allowing electronic funds transfers for purchases.

OLD BUSINESS

A. None

ACTION ITEM

A. Discussion and possible action regarding EMS certification requirement for chief position

Chief Redmond explained that Brenda inquired as to whether or not the board would be willing to allow the EMS certification requirement to be preferred versus mandatory. There are chief officers who have let their certifications expire as they were no longer required to have them.

Mr. Huish made a motion to allow for the EMS certification to be preferred, not required. Mr. Barnett seconded the motion.

VOTE: 5-0

B. Personnel discussions

Mr. Barnett made a motion to adjourn to executive session. Mr. Gil seconded the motion. Adjourned to executive session at 6:23 p.m.

Regular session resumed at 7:02 p.m.

Mr. McMurtrie made a motion to re-adjourn to executive session (following the Meet and Confer presentation). Mr. Barnett seconded the motion. Re-adjourned to executive session at 7:33 p.m.

Regular session resumed at 7:56 p.m.

C. Union Meet and Confer presentation

Dennis Ferrel, President of the local union, presented Stephen Gilman, PFFA staff representative, to make a presentation to the fire board. Mr. Gilman gave a PowerPoint presentation regarding meet and confer. He gave a history on meet and confer, the differences between meet and confer and collective bargaining, and explained that the final decisions still rest with the fire board. He also

explained that a resolution laying out the meet and confer would be the next step. A MOU would have to be established and would likely consist of the labor board and the command staff of the District meeting. The first thing the labor group would like to look at are the current human resource policies for the District.

Chief Redmond asked if the board would like him to have the district attorney attend the next meeting to review the MOU and give the board direction. They would like him to do so. The labor group is to work on the resolution and MOU and we will get them to Donna for review prior to next month's meeting.

**A copy of the PowerPoint presentation is available in the administration office.

REQUEST FROM BOARD MEMBERS

The board asked that Chief Redmond get an update from Brenda on the fire chief process for next month's meeting.


There were no additional requests from board members during this time.

ADJOURNMENT

Mr. McMurtrie made a motion to adjourn the Regular Meeting at 7:56 p.m.
Motion seconded by Mr. Barnett.

Meeting adjourned at 7:56 p.m.

DATED THIS 17th DAY OF FEBRUARY 2017.


~~James Barnett~~ Gilbert Gil
Acting Board Clerk
Fry Fire District Board