

**FRY FIRE DISTRICT
MINUTES OF REGULAR MEETING
March 22, 2017**

CALL TO ORDER

Mr. McMurtrie called the Regular Meeting of the Fry Fire District Board to order at 7:00 p.m.

ATTENDANCE

Board Members in Attendance: Robert McMurtrie, Board Chairman
Gilbert Gil, Acting Board Clerk
Tom Tucker, Board Member via telephone

Board Members Absent: James Barnett, Board Clerk
Joseph Huish, Board Member

Command Staff in Attendance: Randy Redmond, Fire Chief
Donnie Gordon, Battalion Chief
Billy Seamans, Battalion Chief
Mark Savage, Battalion Chief
Maria Gordon, Administrative Manager

INVOCATION/PLEDGE OF ALLEGIENCE

Mr. McMurtrie led the Pledge of Allegiance and Mr. Gil delivered the invocation.

CALL TO THE PUBLIC

Mr. McMurtrie opened the call to the public at 7:01 p.m.

There was no one to appear before the board at this time.

Call to the public closed at 7:01 p.m.

COMMAND STAFF'S REPORT/SUMMARY OF CURRENT EVENTS

Chief Redmond reported on the following:

We are working on two tower agreements. The agreement for Station 366 is not likely to come to fruition due to the fall zone requirements; however, the agreement for the Thorneydale site looks like it should be ready to present to the board in the near future.

We are still working on the process to fill our upcoming mechanic opening.

We are working with Sierra Vista Fire and Medical regarding the article in the Sierra Vista Herald.

Chief Gordon reported on the following:

Crews finished extrication training and we had six vehicles donated by M&R Auto. We will be getting them a token of appreciation soon.

We have completed an exposure form. Chief Gordon and Firefighter Redmond worked together in an effort to have a form that all personnel will fill out when they go out on a fire. Cancer is becoming more and more prevalent in the fire service and the reporting is essential in trying to tie it to the firefighting career.

Chief Seamans reported on the following:

February call load was given. Mr. McMurtrie requested that future reports include a Priority 1/Priority 2 breakdown.

Chief Seamans will be traveling to Arkansas for the ambulance rechassis April 5th -7th.

Chief Savage reported on the following:

We are still working on becoming a premier agency with the Arizona Department of Health Services and working on the treat and refer program. We will be training our personnel in crisis response through Cenpatico for the treat and refer program. We have also had seven of our paramedics complete the online immunization training.

We have purchase 95 car seats through the Governor's Office of Highway Safety Grant. Firefighter Saylor is currently attending training to become a certified car seat technician. The fuel reduction grants are still in progress.

We have completed a draft for an engine boss agreement with Palominas Fire District. We billed the state for the Ranch Fire in Sonoita, but are uncertain if they will be reimbursing us for this as it was the result of a controlled burn. Our recent swift water training is complete and Firefighter Ferrel helped instruct another class after ours was complete.

April 5th is the 51st anniversary of the Fry Fire District and the annual awards banquet will be held April 8th at the Manda Le Restaurant.

FINANCIAL REPORT

- A. Review, discussion and possible action on the monthly financial reports for February 2017.

Maria presented the Board with account balances as of February 28, 2017, along with a copy of the report from the Cochise County Treasurer's Office and the bank reconciliation from the District's Cyma Accounting Software. The District's Maintenance and Operations balance was \$493,045.11; Capital Reserve Fund is \$1,371,402.80; Volunteer Pension Fund ended with \$8,408.61 and the Leave Reserve Fund ended with \$506,762.97.

Mr. Gil made a motion that the board agrees to the balances presented for the month of February 2017. Mr. Gil seconded the motion.

VOTE: 3-0
Motion Carried

- B. Review and discussion for the warrants issued for the month of February 2017.

Mr. McMurtrie asked if the check to Walmart was for the car seats from the grant. Maria said it was.

There were no further questions regarding the warrants for February 2017.

APPROVAL OF MINUTES

- A. Regular board minutes of February 15, 2017.

Mr. Tucker made a motion to accept the regular meeting minutes of February 15, 2017, as presented. Mr. Gil seconded the motion.

VOTE: 3-0
Motion Carried

BUSINESS AGENDA

- A. AFDA Report

Chief Redmond updated the board on the following:

There are discussions on mergers and consolidations and there are more Certificate of Necessity (CON) challenges occurring as districts merge. We will be watching those.

The possibility of counties allowing electronic funds transfers for purchases is still on the table.

OLD BUSINESS

A. None

ACTION ITEM

A. Fire Chief hiring process update by Brenda Tranchina

*This agenda item was moved to the end of the action items. Mr. Gil made a motion to adjourn to executive session. Mr. Tucker seconded the motion. Adjourned to executive session at 7:21 p.m. Regular session resumed at 8:18 p.m. Chief Redmond and Maria were in executive session from 7:21 p.m. until 7:57 p.m. and the board remained in executive session with Mrs. Tranchina.

B. Union meet and confer update

Chief Redmond informed the board that there has been no movement on this item as he has not received an MOU from the union. Mr. McMurtie asked union president Dennis Ferrel if he had an update for the board. Dennis explained that the executive board decided to wait until the new fire chief was in place, rather than binding him to anything already set up.

C. Resolution 2017-001 for Staffing for Adequate Fire and Emergency Response (SAFER) Grant

The board was given a copy of the resolution at last month's meeting for review. This allows us to move forward with our grant requests to FEMA.

Mr. Tucker made a motion to approve Resolution 2017-001. Mr. Gil seconded the motion.

VOTE: 3-0

Motion Carried

D. Resolution 2017-002 for Governor's Office of Highway Safety (GOHS) Grant

The board was given a copy of the resolution at last month's meeting for review. This resolution allows us to move forward with our grant requests to GOHS.

Mr. Tucker made a motion to approve Resolution 2017-002. Mr. Gil seconded the motion.

VOTE: 3-0
Motion Carried

E. SBA tower contract for Thorneydale site

Chief Redmond explained that we sent the contract to our attorney for review and we got her feedback just prior to the meeting; therefore, we would like to give the update next month with a possible vote at that time.

Mr. Gil made a motion to table this agenda item until next month's meeting. Mr. Tucker seconded the motion.

VOTE: 3-0
Motion Carried

REQUEST FROM BOARD MEMBERS

Mr. Tucker asked that Maria send out a reminder about the special board meeting. She said that she will send out a calendar invitation.

There were no additional requests from board members during this time.

ADJOURNMENT

Mr. Gil made a motion to adjourn the Regular Meeting at 8:19 p.m. Motion seconded by Mr. Tucker.

Meeting adjourned at 8:19 p.m.

DATED THIS 24th DAY OF MARCH 2017.

Gilbert Gil
Acting Board Clerk
Fry Fire District Board