

**FRY FIRE DISTRICT
MINUTES OF REGULAR BOARD MEETING
July 19, 2017**

CALL TO ORDER

Mr. Barnett called the Regular Meeting of the Fry Fire District Board to order at 7:02 p.m.

ATTENDANCE

Board Members in Attendance: James Barnett, Acting Board Chairman
Joseph Huish, Acting Board Clerk
Gilbert Gil, Board Member
Tom Tucker, Board Member

Board Members Absent: Robert McMurtrie, Board Chairman

Command Staff in Attendance: Mark Savage, Fire Chief
Donnie Gordon, Battalion Chief
John Popp, Acting Battalion Chief
Jessica Carney, JVG
Linda Romero, Billing Supervisor/Adm Asst

Other Staff in Attendance: Mike Kean, FF
Dennis Ferrel, FF
Bronson Lacaillade, Eng.
Kaleb Mauzy, Capt.
Jared Haros, FF
John Clark, FF

PLEDGE OF ALLEGIENCE/INVOCATION

Mr. Barnett led the Pledge of Allegiance and Mr. Gil delivered the invocation.

CONFLICT OF INTEREST

Mr. Barnett reminded board members that they shall declare any conflict of interest. No board member declared a conflict at this time.

CALL TO THE PUBLIC

Mr. Barnett opened the call to the public at 7:03 p.m.

There were no comments from the public.

Call to the public closed at 7:03 p.m.

COMMAND STAFF'S REPORT

Chief Savage reported that he, Mr. Huish and Mr. Tucker attended the mandatory classes at the AFDA conference earlier this month.

Chief Savage advised that he had a meeting scheduled for Monday with Chief Bidon and Chief Matthews that was cancelled and will be rescheduled.

Chief Savage reported that the Wildland IGA with Bisbee was approved at their city council meeting last night. He also mentioned that Chief Burneleit resigned and there has been no word on who will be the interim Fire Chief for the City of Bisbee.

Fry Firefighters' Charities received a grant from the Wick Family Foundation for additional RTF equipment which has been received and will be placed on BN365 and E366. Stop the Bleed training is being delivered to SVUSD Teachers and we're now supporting the Southern Arizona Stop the Bleed Coalition.

We have brought part-time firefighters on board which has dramatically improved our minimum staffing compliance.

Chief Savage reported that we have received resignations from two employees, Eaton and Larrabee, who will be going to the City; their last day is July 28th. As a result we have hired three of the part time firefighter / paramedics: Starr will start Aug. 1, Clark will start Aug 4, and Shamas will start Aug 7.

PSPRS sent out an email regarding the final pension refund interest rates, but there were no employee amounts available by the start of this meeting.

Captain Mauzy has been released to light duty and has been helping with the wildland billing and Firewise inspections. DFFM as been auditing invoices and sending payments incredibly quickly.

BC Gordon had no new changes to report on the training side.

Acting BC Popp advised that Weather Guard will be doing the roof at Sta 361 and we will be getting the cabinets and counter tops from Lowes.

FINANCIAL REPORT

- A. Review, discussion and possible action on the monthly financial reports for June 2017 and end of year reports for FY 2016/2017.

Jessica with JVG gave a power point presentation that included all of the financial statistics.

Mr. Tucker made a motion to accept the financial reports, Mr. Gil seconded the motion.

Vote: 4-0

Motion Carried

- B. Review and discussion on the warrants issued for the month of June 2017.

Mr. Huish inquired as to what the Visa is used for, Chief Savage explained that we use it for travel, registrations and other miscellaneous purchases as needed. Mr. Huish also requested that JVG come up with an identifier, perhaps a numbering string, to tie the expenses from the check register to the summary expenses.

APPROVAL OF MINUTES

- A. Regular board meeting minutes of June 21, 2017

There were no questions regarding the minutes of the regular board meeting on June 21, 2017. Mr. Gil made a motion to accept the minutes of the June 21, 2017, regular board meeting as written. Mr. Huish seconded the motion.

Vote: 3-0

Abstention: 1- Mr. Barnett abstained as he was not present at the June 21, 2017 meeting.

Motion Carried

BUSINESS AGENDA

- A. AFDA Report

Chief Savage reported that AFDA just held their annual meeting the second week of July and currently the Area 2 rep is vacant. (Area 2 includes Cochise, Graham, and Greenlee Counties)

OLD BUSINESS

- A. Discussion and possible action on the SBA Tower Contract

Chief Savage advised the board that we are trying to contact Sprint. No action was taken on this item.

B. Per Diem Firefighter Agreements with Palominas Fire District/Whetstone Fire District

Chief Savage advised there has been no progress on this item as we are still waiting attorney review. No action was taken on this item.

ACTION ITEMS

A. Discussion and possible action on Local 4913 Meet and Confer Resolution

Chief Savage advised that Mr. Huish and Mr. Tucker met with labor to come up with a solid resolution and he suggests approving the resolution as written. There was discussion amongst the board regarding some of the language in the resolution.

Mr. Tucker made a motion to adopt the Meet and Confer Resolution as written, Mr. Gil seconded the motion.

Vote: 4-0

Motion Carried

B. Discussion and possible action on Administrative Policies:

- i. Annual Leave
- ii. Extended Duty Pay

Chief Savage advised that the only change to the annual leave policy is in paragraph G, which would allow the hours taken for annual leave to be counted as hours worked; this would line up with the rest of our leave policies and current practices. There was discussion regarding revisiting the leave policy in the future in regards to accrual rates and the annual leave cap. Mr. Huish advised that most employees can take a day off using 8 hours of leave, where firefighters have to use 24 hours.

Mr. Tucker made a motion to approve the Annual Leave Policy with the new language, Mr. Huish seconded the motion.

Vote: 4-0

Motion carried

Chief Savage explained that the Extended Duty Pay is a new policy and gave an overview as to why it's important. He outlined that it would be used for extended periods where our employees are out on hazmat calls, technical rescue and

wildland assignments. He also mentioned drafting a new pay policy in the future for flight medics as it doesn't exactly fit in this policy.

Mr. Gil made a motion to approve the Extended Duty Pay policy, Mr. Tucker seconded the motion.

Vote: 4-0
Motion Carried

VOTE TO GO INTO EXECUTIVE SESSION

A. Legal advice pursuant to A.R.S. 38-431.03 (A)(3) – regarding ambulance billing contracts.

Chief Savage reported that our attorney was not available this evening so there is no need to enter into executive session.

REQUEST FROM BOARD MEMBERS

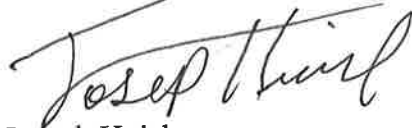
Mr. Barnett requested that the chart in the financial report include a line item for the difference total in budget to actual comparisons. He also stated that he may not be present for the August board meeting as he may be in Germany.

ADJOURNMENT

Mr. Gil made a motion to adjourn the Regular Meeting at 7:42 p.m. Motion seconded by Mr. Tucker.

Meeting adjourned at 7:42 p.m.

DATED THIS 23rd DAY OF JULY 2017.



Joseph Huish
Board Clerk (Acting)
Fry Fire District Board