

**FRY FIRE DISTRICT
MINUTES OF REGULAR BOARD MEETING
June 21, 2017**

CALL TO ORDER

Mr. McMurtrie called the Regular Meeting of the Fry Fire District Board to order at 7:00 p.m.

ATTENDANCE

Board Members in Attendance:	Robert McMurtrie, Board Chairman Joseph Huish, Board Member Tom Tucker, Board Member (via phone) Gilbert Gil, Board Member
Board Members Absent:	James Barnett, Board Clerk
Command Staff in Attendance:	Mark Savage, Fire Chief John Popp, Acting Battalion Chief Billy Seamans, Battalion Chief Donnie Gordon, Battalion Chief Linda Romero, Billing Supervisor/Adm Asst Jessica Carney, James Vincent Group

INVOCATION/PLEDGE OF ALLEGIENCE/CONFLICT OF INTEREST

Mr. McMurtrie led the Pledge of Allegiance and Mr. Gil delivered the invocation. Mr. Gil also reported that he is not sure if it's a conflict of interest or not, but his wife has her own medical/ambulance billing company.

CALL TO THE PUBLIC

Mr. McMurtrie opened the call to the public at 7:01 p.m.

There were no comments from the public.

Call to the public closed at 7:01 p.m.

COMMAND STAFF'S REPORT

Chief Savage advised that we have received very quick payment for the Bowie Fire, \$11,000.00.

Chief Savage reported that he met with Huachuca City Fire Department regarding automatic aid and discovered there has been an agreement in place since 1998. He plans to meet with Chief Allmon next week.

Brush 365 and Brush 192 have both been out since June 8th on the Frye Fire. Brush 365 is staffed by Ferrel, Kean, and Enriquez. B192 is staffed with Short from FFD and Pete Chavez from PFD.

Chief Savage reported that we have some expected attrition, two firefighter/paramedics have received conditional offers of employment from Sierra Vista Fire & Medical, one employee is considering transitioning to part time.

Chief Savage reported that we've made progress with part-time employees, five completed training and we project they'll be online July 1st. There are two others that missed the training due to wildfire assignments. There has been no progress on the per diem agreement with Whetstone of Palominas; he's hoping to meet with Chief Bidon later this week.

There have been changes in response packages with SVFMD: SVFMD assumed all Priority 1 ambulance calls southwest of 7th St and Fry Blvd. This is expected to reduce the number of calls for M361, as well as associated ambulance revenue; we will be tracking the impact. Automatic aid discussion and concerns regarding staffing are continuing, he's hoping to meet with Mr. Potucek next week.

BC Gordon reported that the control panel for the burn room has been sent back for repair. There is a live burn scheduled for the first week of August. Part-time firefighter training has been completed.

BC Seamans provided call numbers for the last month and a breakdown of call totals. He reported that ERS has been positively received by staff. The Taylormade ambulance should be completed by the end of this month.

Acting BC Popp had nothing to report.

FINANCIAL REPORT

Jessica with James Vincent Group provided the board with handouts and presented a power point presentation for the May 2017 financials.

APPROVAL OF MINUTES

A. Special board meeting minutes of June 7, 2017

Mr. Huish pointed out a typo and then there were no questions regarding the minutes of the special board meeting on June 7, 2017. Mr. Huish made a motion to accept the minutes of the June 7, 2017, special board meeting with correction. Mr. Tucker seconded the motion.

Vote: 3-0

Motion Carried

Abstention: 1 – Mr. Gil abstained as he was not present for the June 7, 2017, meeting.

BUSINESS AGENDA

A. AFDA Report

Governor Ducey issued an Executive Order regarding opiate reporting. We have enrolled in AZPIERS for overdose reporting accordingly. We've seen a 200% increase in Narcan usage since 2014.

OLD BUSINESS

A. Discussion and possible action on SBA Tower Contract

Chief Savage advised the board that we are still waiting for Sprint and SBA. No action was taken on this item.

B. Per Diem Firefighter Agreements with Palominas Fire District/Whetstone Fire District

Chief Savage advised we are still waiting on legal for these agreements. There have been other pressing issues, so this is still waiting. No action was taken on this item.

ACTION ITEMS

A. Discussion and possible action on FY 2017/2018 Budget

Jessica reported that there have been no changes. Mr. McMurtrie would like to make bullet points in support of the tax increase and a section stating how we've kept costs down.

Mr. Tucker made a motion to accept/approve the FY2017/2018 Budget. Mr. Gil seconded the motion.

Vote: 4-0
Motion Carried

B. Discussion and possible action on PSPRS refunds

Chief Savage advised that we have the amounts of the refunds but are still waiting on the calculated interest rate from PSPRS. We want to get these lump sum payments done as soon as possible in order to reduce the interest liability.

Mr. Tucker made a motion to move forward with a single lump sum payment for the refunds and then will handle the interest as it comes available. Mr. Gil seconded the motion.

Vote: 4:0
Motion Carried

C. Discussion and possible action on Local 4913 Meet and Confer Resolution

Chief Savage reported that he's received a couple drafts from the attorney and then Local 4913 has their own draft. He suggests that the board review and revisit at the next board meeting. Eng. Lacaillade addressed the board and highlighted their requests and resolution. There was discussion on the union getting together with a couple of board members to iron out details. Mr. Tucker and Mr. Huish volunteered to do so. Chief Savage requested that it be done before the next board meeting.

Mr. Tucker made a motion that the board empowers Mr. Huish and Mr. Tucker to represent the board with others on stand-by to work on the meet and confer with labor and the chief. Mr. Gil seconded the motion.

Vote: 4-0
Motion Carried

D. Discussion and possible action on Administrative Policies:

- a. Sick Leave/Earned Paid Sick Time
 - i. Terminal Leave
 - ii. Family and Medical Leave
 - iii. Leaves of Absence
 - iv. Jury Duty/Court Appearance
- b. Holiday Policy
- c. Annual Leave
- d. Extended Duty Pay

Chief Savage outlined the above policies and noted the necessary changes that will be required by law July 1, 2017. There was discussion amongst the board and Chief Savage regarding current policies and possible changes.

Mr. Huish made a motion to empower Chief Savage to make the changes required by law and then to establish a working group to address these policies. Mr. Gil seconded the motion.

Vote: 4-0
Motion Carried

Mr. Huish made a motion to table Holiday Policy, Annual Leave, Extended Duty Pay and roll them in to other discussions. Mr. Gil Seconded the motion.

Vote: 4-0
Motion Carried

E. Discussion and possible action on human resources issues.

Mr. Gil made a motion to enter into executive session. Mr. Huish seconded the motion.

Vote: 4-0

Entered into executive session at 8:10pm

Resumed regular session at 8:29pm

REQUEST FROM BOARD MEMBERS

Chief Savage requested that the next meeting be July 19, 2017. There were no other requests from board for future agenda items.

ADJOURNMENT

Mr. Huish made a motion to adjourn the Regular Meeting at 8:29 p.m. Motion seconded by Mr. Gil.

Meeting adjourned at 8:29 p.m.

DATED THIS 26th DAY OF JUNE 2017.

Joseph Huish
Board Clerk (Acting)
Fry Fire District Board

A handwritten signature in cursive script, reading "Joseph Huish". The signature is written in dark ink and is positioned below the printed name.