

FRY FIRE DISTRICT
MINUTES OF REGULAR BOARD MEETING
August 16, 2017

CALL TO ORDER

Mr. McMurtrie called the Regular Meeting of the Fry Fire District Board to order at 7:00 p.m.

ATTENDANCE

Board Members in Attendance: Robert McMurtrie, Chairman
James Barnett, Board Clerk
Joseph Huish, Board Member

Board Members Absent: Gilbert Gil, Board Member
Tom Tucker, Board Member *(available by phone for a portion of the meeting)*

Command Staff in Attendance: Mark Savage, Fire Chief
Donnie Gordon, Battalion Chief
John Popp, Acting Battalion Chief
Billy Seamans, Battalion Chief
Melissa Tomlinson, JVG
Linda Romero, Billing Supervisor/Adm Asst

Other Staff in Attendance: Robert Chavez, FF
Dennis Ferrel, FF
Bronson Lacaillade, Eng.
Ed Shiver, Fire Marshall
Jared Haros, FF
John Clark, FF
Ben Keating, Eng.
Kaleb Mauzy, Capt.
Jon Sayler, FF
Mike Starr, FF
Ladd Hall, Capt.
Mike Shamas, FF
James Engols, Retiree

PLEDGE OF ALLEGIENCE/INVOCATION

Mr. McMurtrie led the Pledge of Allegiance and Mr. Huish delivered the invocation.

CONFLICT OF INTEREST

Mr. McMurtrie reminded board members that they shall declare any conflict of interest. No board member declared a conflict at this time.

CALL TO THE PUBLIC

Mr. Barnett opened the call to the public at 7:02 p.m.

There were no comments from the public.

Call to the public closed at 7:02 p.m.

COMMAND STAFF'S REPORT

Chief Savage introduced the newly hired employees to the board. They are Mike Shamas, FF/CEP from Bisbee Fire Department; Mike Starr, FF/CEP and Engine Boss from Douglas Fire Department, who also served with Bisbee Fire Department; and John Clark, FF/CEP who is a previous employee and is returning from Lake Havasu Fire Department.

Chief Savage presented Jon Sayler with his helmet shield and congratulated him on completing probation. He also noted that FF Sayler is currently enrolled in CEP class.

Chief Savage presented Fire Marshal Ed Shiver with his badge and his wife pinned it on for him. He explained that Fire Marshal Shiver has worked on 238 preplans, 8 construction permits, 2 Certificates of Occupancy, and is currently reviewing plans for a 27,000 square foot church on El Camino Real.

Chief Savage presented retiree James Engols with his retirement axe and thanked him for his 22 years of service with Fry Fire District. He also noted that James was our 2016 Outstanding Achievement Award winner.

Chief Savage thanked Mr. Tucker for getting us some speaking time at the Trauma Conference Presentation on Stop the Bleed for Schools.

Chief Savage reported that the last Meet and Confer meeting was August 3, 2017. These meetings have gone well and been productive.

Chief Savage reported that the SAFER Grant has been awarded and will be discussed further in Action Items.

Chief Savage reported that the GOHS Grant for \$10,000.00 for car seats is approved and may be funded soon.

Chief Savage advised that Ferrel, Enriquez and Callahan just returned from the Clear Fire, where they worked for the past few weeks. We expect to bill DFFM for approximately \$35,000.00 on this fire.

The 2016 WFHF Grant is approximately 95% completed. We are requesting an amendment for and additional \$33,333.00 in funding to expand the treatment area.

We have a TRT class scheduled for October; registrations are starting to come in.

BC Gordon provided handouts to the board and explained that these are examples of minimum company and standard drills. He reviewed the daily truck check document, as well as the training and troubleshooting documents. He also advised that the burn panel has been returned and the burn room has been repaired, we should be burning in September.

BC Seamans reviewed the call load and type documents, the statistics and zone breakdown. He advised that the radio grant is still pending. He explained that the new ambulance is almost in service, we are just waiting on a suction unit to put it on line.

Chief Savage reported on behalf of Acting BC Popp (who was called out on an EMS call) that the roof at Sta 361 is to be done next week with the cabinets and countertops to be done the following day.

FINANCIAL REPORT

A. Review, discussion and possible action on the monthly financial reports for July 2017 and FY 2017/2018 Budget.

Melissa with JVG gave a power point presentation that included all of the financial statistics. She also updated the board on the budget. She explained that there was an issue with the Treasurer's Office regarding the rollover funds, outstanding checks, encumbrances and AP. The Cochise County Treasurer's Office did not take into account the encumbrances and AP, despite the statute clearly stating otherwise, which resulted in a difference in the tax levy rate that the board approved. There was much discussion regarding the formula they used on this; however the Cochise County Treasurer's Office would not budge on the way they have been doing things. This resulted in the FY 17/18 tax levy rate being \$3.15 and not the \$3.18 which the board approved. As such, this budget year will be approximately \$38,000.00 short on funds, which we should be able to make up with controls.

Mr. Barnett made a motion to accept the financial reports, Mr. Huish seconded the motion.

Vote: 3-0

Motion Carried

B. Review and discussion on the warrants issued for the month of July 2017.

There were no questions regarding the warrants issued for the month of July 2017.

APPROVAL OF MINUTES

A. Regular board meeting minutes of July 19, 2017

There were no questions regarding the minutes of the regular board meeting on July 19, 2017. Mr. Barnett made a motion to accept the minutes of the July 19, 2017, regular board meeting as written. Mr. Huish seconded the motion.

Vote: 2-0

Abstention: 1- Mr. McMurtrie abstained as he was not present at the July 19, 2017 meeting.

Motion Carried

BUSINESS AGENDA

A. AFDA Report

Chief Savage reported that there has been no action. The next AFDA meeting is September 7. He advised he spoke with Simon Davis regarding filling the Area 2 vacancy, he will submit a resume to fill the slot mid-election.

OLD BUSINESS

A. Discussion and possible action on the SBA Tower Contract

i. Sprint/CIS Input and Feedback

Chief Savage advised that he finally got in touch with Sprint and they had a site visit. They want to stay on the tower, but had a couple of concerns. At this point SBA seems to be going backwards in the contract negotiation, so we will plan to continue with the Sprint contract.

B. Per Diem Firefighter Agreements with Palominas Fire District/Whetstone Fire District

Chief Savage advised there has been no progress on this item as we are still waiting attorney review. He explained that he has contacted Chief Bidon and Chief Matthews and thinks we may be able to offer maintenance in the future.. He also explained that the per diem firefighter issue is no longer as pressing as we are utilizing part time firefighters now. No action was taken on this item.

ACTION ITEMS

A. Discussion and possible action on 2017 Fee Schedule

Chief Savage advised that he has given the board copies of an updated fee schedule for approval, this hasn't been reviewed in many years and we need to have a current schedule in place.

Mr. Huish made a motion to adopt the 2017 Fee Schedule, Mr. Barnett seconded the motion.

Vote: 3-0

Motion Carried

B. Discussion and possible action on SAFER Grant Award

Chief Savage advised the board that we received approval for the SAFER Grant, which is a 3 year performance grant. He advised the board that he has reviewed funding with Melissa and they feel certain that we'll be able to fully fund this position at the end of the grant.

Mr. Huish made a motion to formally accept the SAFER Grant, Mr. Barnett seconded the motion.

Vote: 3-0

Motion Carried

C. Discussion and possible action on Lease Purchase Agreement for a Type 3 Engine

Chief Savage explained that it's about \$380,000.00 for a Type 3 Engine, he'd like to do a lease purchase on this instead which would be approximately \$60,000.00 per year, with no prepayment penalties. He and Melissa have researched this option and feel this is the best way to proceed. He explained that the engine needing replacement is a 21 year old engine. There was a short discussion with the board.

Mr. Barnett made a motion to approve a lease purchase agreement for a Type 3 Engine. Mr. Huish seconded the motion.

Vote: 3-0

Motion Carried

D. Discussion and possible action on Administrative Policies:

- i. Holiday Pay
- ii. Demotions

Chief Savage advised that the change to the holiday pay policy is that only the employees who actually work the holiday will receive holiday pay, those who are not on shift or take leave will not receive any holiday pay. He asked that they approve the policy but postpone the implementation until we complete the salary survey.

Mr. Barnett made a motion to approve the Holiday Pay with the new language, but with delayed implementation until survey is completed, Chief Savage is to advise when survey is complete. Mr. Huish seconded the motion.

Vote: 3-0

Motion Carried

Chief Savage explained that change is to the language which would line up with the promotion percentages of 9% - 12.5%, it would result in an employee who is being demoted to have a reduction in pay of 9% - 12.5%, versus as is written now, potentially seeing up to an approximate 40% decrease in pay.

Mr. Huish made a motion to approve the change to Demotions to allow only a 9% - 12.5% reduction in pay with the stipulation that the employee being demoted cannot receive a pay amount greater than the highest level of pay at the demoted level, Mr. Barnett seconded the motion.

Vote: 3-0

Motion Carried

REQUEST FROM BOARD MEMBERS

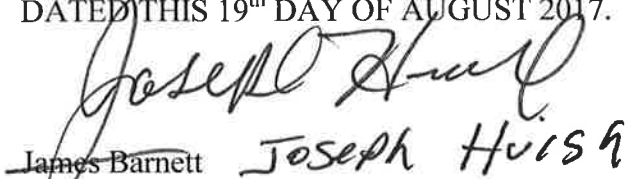
Mr. McMurtrie requested we research options with the colleges on internships in areas we can benefit from. Mr. Barnett advised he will be gone from August 21 until sometime in October.

ADJOURNMENT

Mr. Barnett made a motion to adjourn the Regular Meeting at 7:45 p.m. Motion seconded by Mr. Huish.

Meeting adjourned at 7:45 p.m.

DATED THIS 19th DAY OF AUGUST 2017.


James Barnett Joseph Huish
Board Clerk
Fry Fire District Board