



## **COMMAND STAFF'S REPORT**

Chief Savage reported that the QuickBooks transition is ongoing. A chart of accounts has been developed and JVG is working to transfer data for this fiscal year from CYMA to QuickBooks.

The TriTech database migration has been completed and we are continuing to make progress in the ambulance billing department.

Chief Savage reported that he was elected to the Legacy Foundation of Southeast Arizona Board and he is looking forward to helping them with the mission of improving health and wellness across southeast Arizona. This will have no negative impact on his position with the district.

The audit is currently ongoing, the final results are expected near December.

Chief Savage reported that the Type 3 engine was repaired and returned from California early this month. Currently Capt Popp, FF Starr & Eng Price are near Napa Valley, CA, working on the Atlas Fire. They left last Wednesday and have been there a week.

We have submitted invoices for the Salmon August Complex and the Orleans Complex fires for approximately \$286,644.00. \$179,000.00 was for personnel costs during the month that staff was out and \$106,682.00 was for the apparatus.

We have received payment for the Cleare Fire in the amount of \$81,437.15.

Chief Savage reported that the Rope Rescue Class was another resounding success. 12 students participated from fire districts across southeast Arizona including Fry Fire, Portal Rescue, Rural Metro, Golder Ranch, Huachuca City and Green Valley Fire District.

Chief Matthews with Palominas Fire District has resigned. Chief Savage has reached out to Capt Figueroa, who is acting Chief, and offered our continued support during this transition.

Chief Allmon of Huachuca City Fire Department was arrested yesterday. Chief Savage spoke with the Mayor this afternoon to assure him that our operations are unchanged and also offered our continued support during this period. He advised that they've had an application process open for an Assistant Chief and will likely use that to find a replacement if needed.

The compensation/benefits study is ongoing and Brenda Tranchina is comparing our pay/benefits to similar fire districts with budgets between \$4M and \$10M and include the City of Douglas as well as Sierra Vista Fire and Medical.

The SAFER job announcement has been posted. We project written testing and interviews in November.

Additional part-time firefighters have interviewed. We will be picking up three, from Sonoita, Nogales and Huachuca City, with an expected start date of November 1, 2017.

Chief Savage reported for BC Seamans the call numbers for the month and a copy was provided to the board.

BC Gordon advised that we are playing catch up on 2017 training.

Acting BC Mauzy reported that the roof at Sta 361 is complete. The QA/QI was implemented this month with 100% review. He met with Bisbee Fire Department's coordinator regarding wildland assignments, they have a good truck with good equipment and is looking forward to working with them. They are going to work together on training and include Palominas Fire as well.

Chief Savage advised that we have engine bosses available now should Bisbee Fire get called.

He also advised that there will be training next week on the data bridge for the State of AZ DHS in efforts to become a Premier Agency.

## **FINANCIAL REPORT**

A. Review, discussion and possible action on the monthly financial reports for September 2017.

Steven with JVG gave a power point presentation that included all of the financial statistics. A packet of the presentation was also provided to the board.

Mr. Tucker made a motion to accept the financial reports, Mr. Gil seconded the motion.

Vote: 3-0

Motion Carried

B. Review and discussion on the warrants issued for the month of September 2017.

Mr. Barnett inquired on a check to Talksoft, Linda Romero explained that it an electronic phone messaging system to remind patients of past due ambulance bills. There were no further questions regarding the warrants issued for the month of September 2017.

## **APPROVAL OF MINUTES**

### A. Regular board meeting minutes of September 20, 2017

Since only one board member was present for the last board meeting, Mr. Gil made a motion to table this item until the next board meeting. Mr. Tucker seconded the motion.

Vote: 3-0

Motion Carried

## **BUSINESS AGENDA**

### A. AFDA Report

Chief Savage reported that at a national level we are seeing some legislative support for AFG and SAFER grant funding. We received turndown letters on our two remaining applications (Water Tender and Power Gurney Lifts) and anticipate the new cycle opening soon.

Arizona PSPRS Advisory Meeting was held today, more to follow next month.

November 7, 2017, is the general election, we do not have anything on the ballot.

AFCA Division 2 position is still vacant.

## **OLD BUSINESS**

### A. Discussion and possible action on the SBA Tower Contract

Chief Savage reported that the Sprint engineering analyses are still pending.

No further progress with SBA anticipated.

## **ACTION ITEMS**

### A. Discussion and possible action on salary/benefits study

Brenda Tranchina is looking at wages in comparable sized departments. There is no action to be taken at this time.

### B. Discussion and possible action on Workers' Compensation policy

Chief Savage gave an overview of the 2014 state law that requires employers to make employees whole when they are on a workers compensation injury and requires the employer to pay the employee portion PSPRS contributions. The board was given two options to accomplish this, either option would bring us into compliance with Arizona law. We currently owe approximately \$3,000.00 to employees who were out of work due to an industrial injury since 2014.

Mr. Tucker made a motion to approve option B. Mr. Gil seconded the motion.

Vote: 3-0  
Motion Carried

C. Discussion on Human Resource issues.

Chief Savage requested that the board enter into executive session. Mr. Gil made a motion to enter into executive session. Mr. Tucker seconded the motion.

Vote: 3-0  
Motion Carried

Executive session began at 7:51pm.

Regular session resumed at 8:28pm.

### **REQUEST FROM BOARD MEMBERS**

There were no requests from the board at this time. Mr. Barnett advised he will be in Germany from early November until early December.

### **ADJOURNMENT**

Mr. Gil made a motion to adjourn the Regular Meeting at 8:31 p.m. Motion seconded by Mr. Tucker.

Meeting adjourned at 8:31 p.m.

DATED THIS 21<sup>st</sup> DAY OF OCTOBER 2017.



Gilbert Gil  
(Acting) Board Clerk  
Fry Fire District Board