

**FRY FIRE DISTRICT  
MINUTES OF SPECIAL BOARD MEETING  
June 20, 2018**

**CALL TO ORDER**

Mr. McMurtrie called the Regular Meeting of the Fry Fire District Board to order at 7:00 p.m.

**ATTENDANCE**

Board Members in Attendance: Robert McMurtrie, Board Chairman  
James Barnett, Board Clerk (by phone)  
Joseph Huish, Board Member  
Gilbert Gil, Board Member

Board Members Absent: Thomas Tucker, Board Member

Command Staff in Attendance: Mark Savage, Fire Chief  
Linda Romero, F&A Mgr  
Melissa Tomlinson, JVG  
Billy Seamans, BC  
Kaleb Mauzy, BC

**CONFLICT OF INTEREST**

Mr. McMurtrie reminded board members that they shall declare any conflict of interest. No board member declared a conflict at this time.

**CALL TO THE PUBLIC**

Mr. McMurtrie opened the call to the public at 7:01 p.m.

There were no comments from the public.

Call to the public closed at 7:01 p.m.

**EMPLOYEE RECOGNITION**

Numerous members from AirEvac were on hand to present Phillip Allred with their appreciation as well as a plaque commemorating his 91 safe flights while working with them as a flight paramedic on AirEvac 22 and 24.

The AirEvac representatives presented Chief Savage with a photograph of Fry Fire District personnel in front of the AirEvac helicopter at Sta. 365 and thanked the district for their support as well. FF Allred obtained his FP-C status while working with AirEvac and has helped build a relationship that continues to provide training dividends for our paramedics.

## **COMMAND STAFF'S REPORT**

Chief Savage reported that the legislature has been out of session since May 4. August 6<sup>th</sup> is the last day for candidates to file nomination petitions for the November 6<sup>th</sup> fire board elections.

The GOHS Child Safety Seat Grant is ongoing, FF Brent Madden has purchased 95 child safety seats. Walmart gave us an additional discount, so we should be able to purchase another 20+ seats for distribution throughout Cochise County. The AFG radio grant is still in the running, BC Seamans has submitted an additional grant request for dual-band mobile radios. We have received tentative approval on a request for additional 2015 WFHF funding for fuel reduction in the Ramsey Canyon area. We have also submitted a 2018 WFHF grant application for approximately \$200,000 to finish off fuel reduction in the Ramsey Canyon, Dead Bear Draw and Carr Canyon areas.

Chief Savage reported that there have been no changes with Palominas Fire District; they are still only BLS coverage at this time. We have continued to provide automatic aid support on some recent interface fires.

Chief reported that BC Gordon is still working to rehab his shoulder. Eng Wayne is still out on active duty with the National Guard and Capt Cañez is waiting to hear from CopperPoint regarding pre-approval for surgery. We are in the process of bringing on two additional part-time firefighters to fill our current vacancies.

The tower at the Thorneydale site is now up and waiting for SSVEC to run electricity to it.

BC Seamans presented handouts to the board with area totals for the month of May 2018 and reviewed these statistics.

BC Seamans also noted that the the final construction drawings for the Type III were finalized and approved. He is also working on developing specifications for a new ambulance.

BC Seamans reported that Eng Callahan has been working on the treat and refer program and it is going well.

BC Mauzy reported that Fry will be holding a Swift Water Rescue - Awareness class for the Nogales Fire and Medical Department on June 26 & 27. NFMD is covering the cost of our instructors.

BC Mauzy also reported that we will have representatives on Ft Huachuca June 22 & 29 to serve as rappel masters and assisting the Civil Air Patrol with their summer camp (30 adults and about 96 kids).

BC Mauzy reported that we've received a few grants for hazmat training this year. We also have had four wildland fires this month, but so far nothing large.

## **FINANCIAL REPORT**

A. Review, discussion and possible action on the monthly financial report for May 2018.

Melissa from JVG gave a PowerPoint presentation reflecting the financial reports for May 2018.

Mr. Gil made a motion to accept the May 2018 financial reports. Mr. Huish seconded the motion.

Vote: 4-0

Motion Carried

B. Review and discussion on the warrants issued for the month of May 2018.

There were no questions regarding the May 2018 warrants.

C. FY2018/19 Budget Update.

Melissa noted that we posted the tentative budget on May 18 for more than the required twenty days. She reviewed the tentative budget and highlighted that the only change in the budget was in the health insurance funding and reallocating some capital reserve funds for this purpose. The FY2018/19 proposed tax rate is 3.1999.

## **PUBLIC HEARING ON THE FRY FIRE DISTRICT FISCAL YEAR 2018-2019 BUDGET**

Mr. McMurtrie opened the Public Hearing at 7:29pm. There was no public present.

Mr. McMurtrie closed the Public Hearing at 7:29pm.

## **APPROVAL OF MINUTES**

A. Special Board Meeting on June 8, 2018.

M. Huish made a motion to approve the Special Board Meeting minutes of June 8, 2018. Mr. Barnett seconded the motion.

Vote: 3-0

Abstention: 1 (Mr. Gil abstained as he was not present at the special board meeting on June 8, 2018.)

### **OLD BUSINESS**

A. Discussion and possible action regarding the grant of utility easement to Sulphur Springs Valley Electric Cooperative to run power to the Thorneydale antenna site.

Chief Savage explained that this would allow power to be run to the new tower at the Thorneydale antenna site.

Mr. Huish made a motion to grant the easement. Mr. Gil seconded the motion.

Vote: 4-0

Motion Carried

### **NEW BUSINESS**

A. Discussion and possible action on Resolution 2018-007 formally adopting the Fry Fire District FY 2018-2019 Budget.

Mr. Gil made a motion to approve Resolution 2018-007 formally adopting the Fry Fire District FY 2018-2019 Budget. Mr. Huish seconded the motion.

Vote: 4-0

Motion Carried

B. Discussion and possible action regarding Resolution 2018-009 to place the capital bond question on the November General Election Ballot.

Mr. Lavalley from Stifel was present and gave the board a handout of the previous presentation regarding bonds. Mr. Giel from Gust Rosenfeld was also present for questions. There was some discussion between Mr. Lavalley and the board.

Mr. Huish made a motion to approve the bond question being placed on the November General Election Ballot. Mr. Gil seconded the motion.

Vote: 4-0  
Motion Carried

C. Discussion and possible action on updated Complaint and Appeal Policy.

Chief Savage noted that the update is a result of our ongoing Meet and Confer process that clarifies the timeline and gives employees another option to address complaints. The appeal procedures have had changes in verbiage as well. Mr. McMurtrie asked that while in touching on this policy, he would like a review of the probationary employee policy also.

Mr. Gil made a motion to accept the updated Complaint and Appeal Policy. Mr. Huish seconded the motion.

Vote: 4-0  
Motion Carried

D. Discussion on employee disciplinary action. The Fry Fire District Board may vote to go into Executive Session on this item pursuant to ARS 38-431.03(A)(1).

Chief Savage explained that there were no new updates regarding this item. No action was taken on this item.

**REQUEST FROM BOARD MEMBERS**

Mr. McMurtrie asked that the Probationary Employee Policy be reviewed. There were no other requests from the board at this time.

**ADJOURNMENT**

Mr. Huish made a motion to adjourn the Regular Meeting at 7:49 p.m. Motion seconded by Mr. Gil.

Meeting adjourned at 7:49 p.m.

DATED THIS 24<sup>TH</sup> DAY OF JUNE 2018.

~~James Barnett~~ THOMAS TUCKER  
Board Clerk, ACTING  
Fry Fire District Board

