

**FRY FIRE DISTRICT
MINUTES OF REGULAR BOARD MEETING
October 17, 2018**

CALL TO ORDER

Mr. McMurtrie called the Regular Meeting of the Fry Fire District Board to order at 7:00 p.m.

ATTENDANCE

Board Members in Attendance: Robert McMurtrie, Board Chairman
James Barnett, Board Clerk
Joseph Huish, Board Member
Thomas Tucker, Board Member (via phone)

Board Members Absent: Gilbert Gil, Board Member

Staff in Attendance: Mark Savage, Fire Chief (via phone)
Linda Romero, F&A Mgr
Melissa Tomlinson, JVG
Steven Rodriguez, JVG
John Popp, BC
Ladd Hall, Capt
Rafael Enriquez, Eng
Phillip Allred, FF
Nathan Aho, FF
Dennis Ferrel, FF
James Wallace, FF
Walter Webb, FF

Guests: Eric Andersen

PLEDGE OF ALLEGIANCE AND INVOCATION

Mr. McMurtrie led the Pledge of Allegiance and gave the invocation.

CONFLICT OF INTEREST

Mr. McMurtrie reminded board members that they shall declare any conflict of interest. No board member declared a conflict at this time.

CALL TO THE PUBLIC

Mr. McMurtrie opened the call to the public at 7:01 p.m.

There were no comments from the public.

Call to the public closed at 7:01 p.m.

EMPLOYEE RECOGNITION

BC Popp informed the board that Donnie Gordon retired as a Battalion Chief, but was unable to attend this evenings meeting. He also recognized FF Jonathan Leffelman as our newest hire and welcomed him to the district.

Chief Savage advised that BC Seamans, Captains Furnia, Hall, Short, and Engineer Brown all completed the Company Officer training course through SVFMD and are awaiting their final test results. He also advised that BC Seamans and BC Mauzy are starting some advanced officer training at the Regional BC Academy tomorrow morning.

COMMAND STAFF'S REPORT

Chief Savage reported that our Paramedic Immunization Program with the Cochise County Health Department and Canyon Vista Medical Center is up and running. Eng. Haros, FF Nash and FF Bocook provided immunizations to Naco residents on Sept. 28, as part of the Cochise County Office of Emergency Services effort to minimize the risks of exposure to untreated HAZMAT. He also advised that we have a flu-shot clinic scheduled for Oct. 26, 2018 from 1500-1900; it will likely include TDaP (Tetanus, Diphtheria and Pertussis) which is recommended for grandparents who may be around young children. A flyer will be going out soon.

Chief Savage reported that last month we supported Rescue Task Force training at Davis Monthan Air Force Base for their fire department as well as approximately 90 USAF Security Force personnel. We have a local class scheduled for October 27-28 which is starting to fill up.

FF Shamas and FF Ferrel will be teaching Stop the Bleed to approximately 60 Palominas School District personnel tomorrow afternoon.

Chief Savage reported that he, BC Popp, BC Mauzy and Cpt. Short completed the attorney interviews on the Calle Cereza fire on Oct. 2; they all received very positive feedback from Attorney Galey.

Chief Savage advised that the Assistance to Firefighters Grant application period is open and we are working to put together another regional radio grant. We are

also working on the Crew Use Agreement for work in Ramsey Canyon, the 2018 Agreement is pending.

Chief Savage advised SEACOM is still working to merge data servers. He also explained that the PulsePoint install is ongoing. FF Allred will be continuing to work on identifying AED's in our area and pushing our Compression-Only CPR program.

Chief Savage reported that we are continuing to explore IT services and their associated costs with TCR Solutions and Cochise County IT Department. Cox internet is available for Sta. 361 and 365; Cochise County IT will be installing firewalls at both stations. We are also exploring an agreement with Cochise County for future radio maintenance and programming.

Chief Savage reported that E3662 has been back from the Pole Creek Fire in Utah with FF Saylor, FF P. Chavez, and FF A. Chavez, we will be invoicing DFFM next week.

Chief Savage reported that there have been no recent changes with Palominas Fire District operations.

Chief Savage advised that we're continuing to work with SVFMD on resolving automatic aid response issues and updating response plans. Chief York is within a month or so of terminal leave; BC Jones and Ryan were interviewed for a Deputy Chief promotion.

Chief Savage explained that we are continuing to analyze our own response data to identify where we can make improvements in our responses to be more efficient with limited resources.

Chief Savage noted we still have two personnel offline. Eng Wayne received an extension of his AZNG orders through the end of January 2019. Eng Brown is continuing to rehab his ankle on light-duty. Capt Cañez has returned to duty this week.

BC Popp advised that we had a pump go out on a training hydrant at Sta 366 and are currently gathering bids for repair.

FINANCIAL REPORT

- A. Review, discussion and possible action on the monthly financial report for September 2018.

Melissa from JVG gave a PowerPoint presentation reflecting the financial reports for September 2018.

Mr. Huish made a motion to accept the September 2018 financial reports. Mr. Barnett seconded the motion.

Vote: 4-0

Motion Carried

B. Review and discussion on the warrants issued for the month of September 2018.

Mr. Barnett inquired on the multiple entries for Precision Tool. Linda explained that these were for wiper blades and Melissa explained that they are listed multiple times because they are assigned to individual units. There were no further questions regarding the warrants issued in September 2018.

ACCEPTANCE OF MINUTES

A. Regular Board Meeting on September 19, 2018.

Mr. Barnett pointed out a correction to the minutes and the correction was made manually. Mr. Huish made a motion to accept the Regular Board Meeting minutes of September 19, 2018, with the correction. Mr. Tucker seconded the motion.

Vote: 3-0

Abstention: 1 (Mr. Barnett abstained as he was not present for the September 19, 2018, meeting.)

Motion Carried

OLD BUSINESS

A. Review, discussion and possible action on IT hardware and support.

Chief Savage noted that the Tower Lease Agreement with CIS has been pushed back to December 1, 2018, to accommodate our IT and internet transition. We are still waiting to receive a quote for IT support from Cochise County.

No action was taken on this item.

NEW BUSINESS

A. Review, discussion and possible action on handheld radio purchase.

Chief Savage recommended the purchase of 4 x Motorola APX 8000 tri-band radios. The quote (based on the current Arizona radio contract) and data sheets on the radios were provided in the Board packets.

Chief Savage explained the benefits of these radios include: that they are fire-rated for temperature and water; integrate with current Motorola backbone; the controls are configured so they can be operated with gloves on, (i.e. channel and volume knobs and a larger Emergency Activation button). He also explained that the cost is higher due to the fact that they're tri-band radios which can directly access our Vhf frequencies, 700-800 MHz (CCSO), and Uhf (FHFD) frequencies without having to go through dispatch or move their operations to one of our legacy Vhf channels. The radios also include integrated Bluetooth capability and GPS to support Air Medical Operations.

Chief Savage also explained that if they are approved, the radios will be distributed to C-14, Sta. 361, Sta. 365 and Sta. 366.

Mr. Tucker made a motion to approve the radio purchase. Mr. Barnett seconded the motion.

Vote: 4-0
Motion Carried

B. Review, discussion and possible on the Employment of Relatives policy.

Chief Savage advised that this item will need to be tabled. He explained that Mrs. Hilton's review is ongoing and we expect a draft policy to be distributed for board member review prior to next month's meeting.

Mr. Barnett made a motion to table this item. Mr. Huish seconded the motion.

Vote: 4-0
Motion Carried

REQUEST FROM BOARD MEMBERS

Mr. McMurtrie requested a review of the updated capital replacement plan to ensure that the bond measure, if approved, will not become a matter of routine financial practice.

Melissa advised the board that the annual audit will be the beginning of November. She explained that the auditors will be onsite the second week of November and may reach out to the board members during this time.

ADJOURNMENT

Mr. Barnett made a motion to adjourn the Regular Meeting at 7:26 p.m. Motion seconded by Mr. Tucker.

Meeting adjourned at 7:26 p.m.

DATED THIS 19th DAY OF OCTOBER 2018.



James Barnett
Board Clerk
Fry Fire District Board