

CALL TO THE PUBLIC

Mr. McMurtrie opened the call to the public at 7:01 p.m.

There were no comments from the public.

Call to the public closed at 7:01 p.m.

EMPLOYEE RECOGNITION

Presentation to Amerigas Robert Mauzy and newly promoted Captain Bronson Lacaillade were postponed as neither was in attendance.

Chief Savage recognized previous Board Clerk James Barnett for his service from 2000-2018 and previous Board Member Gilbert Gil for his service from 2011-2018. Chief Savage thanked them for their service and presented them each with plaques as a token of the Fire District's appreciation.

AUDIT REPORT

This item was moved ahead in the agenda out of respect for the auditor's time.

B. Review and discussion on the audit report for FY2018 from Keegan, Linscott & Kenon, PC.

Melissa with KLK presented the board and public with an Audit Exit Conference binder and presented a power point presentation to review their findings. The results of their audit are very favorable with no material weaknesses or significant deficiencies noted. She applauded management for their performance and implementation of new procedures.

There were no questions from the Board. Mr. Sturm made a motion to accept the audit report as presented. Mr. Tucker seconded the motion.

Vote: 5-0

Motion Carried

COMMAND STAFF'S REPORT

Chief Savage reported that FF Nathan Aho was hired to full-time and will start on January 2, 2019, on C-Shift.

Chief Savage advised that FF's Nash, Rivera, Wallace and Webb completed the Car Seat Technician class; we now have six certified technicians.

Chief Savage reported Capt Short, Eng Clark and FF's Saylor and Shamas completed the Rope Rescue Training. This was another successful course with representatives from SVFMD, FFD, USBP, and Douglas PD represented. As part of the training BC Mauzy, Capt's Hall and Short completed their TECC Instructor certifications.

Chief Savage advised that Linda Romero completed the training program to become a Certified Ambulance Coder. Diana Jones is on track to finish the program this month as well.

Chief Savage advised that there is nothing to report for AFDA, the Legislature reconvenes Jan.14, 2019.

Chief Savage reported that we have received estimates from contractors for the environmental assessment at Sta 366 in the amount of \$17,000 and \$22,000; BLM anticipates it costing \$10,000. He recommended we wait for BLM to save on the expense.

Chief Savage reported that several of our firefighters participated in the Salvation Army Red Kettle Fundraiser on November 30 and are actually ringing the bell again at Walmart this evening. He also advised that invitations are in the boxes for the Local 4913 Forgache House Christmas Event.

Chief Savage reported that BC Mauzy will be teaching Stop the Bleed for approximately 20 Ft. Huachuca teachers on January 31, 2019.

Chief Savage noted that Fire Marshal Shiver submitted a Fire Protection and Safety Grant request for smoke detectors so that we can continue installing them in homes without smoke detectors in the fire district. We are working with County Schools Superintendent Jaqui Clay on a small Stop the Bleed grant through the CCSO Sheriff's Assist Team for four sessions during their January conference.

Chief Savage reposted he is working with Gabe Lavine with Cochise County OES on a county-wide Stop the Bleed Program for bleeding control kits in public schools. There is strong support from Dr. Tang at UMC.

Chief Savage advised that SEACOM is planning to go live on January 1st. JPA Board is still working out some bugs in their organization. We are still working on getting PulsePoint up and running. Chief Savage reported that he has been meeting with other first responders to discuss regional communications plan moving forward.

Cochise County IT is continuing to work on our transition. Firewalls arrived and are being configured. New switches are also here. We'll be getting rid of our outdated servers and moving onto theirs which provides several benefits. We'll

also be moving to Office 365 which will help us keep software updated on a continual basis and improve our ability to collaborate on one system rather than several work arounds. Mr. Casey is here to provide feedback regarding our process and transition plan.

Chief Savage reported that he met with Chief DeWolf today. They are dealing with some construction repairs at the station on Palominas Road and all personnel are running out of Station 193 in the interim. No significant changes with their responses or personnel.

Chief Savage met with Interim Fire Chief Brian Jones on Monday about their operations moving forward. They are working to implement a tiered response system that will plug ambulances in earlier on many low-acuity medical calls which will likely have some ripples that impact our personnel and responses as well.

BC Seamans provided a recap of the monthly response totals. He reported that all units are in service and we anticipate performing quarterly services next month. He advised the apparatus committee will be meeting in January for discussion regarding a new Type 6 and an ambulance. He advised that the new radios are in and will be distributed after employees are provided with training on them.

BC Mauzy reported that the Cochise County Wildland group had new elections and Capt Short is now the Vice-Chair. We will be hosting an ignitions class in January. The regional TRT group is in the early stages of formation, we have FF Ferrel and Denney contributing who specialize in TRT and Confined Space respectively. Our regional Rope Rescue class was just completed; this was a grant funded class that had numerous agencies represented. RTF training drills at BHS were very successful, this was a great training. We also recently sent two hazmat techs to the Douglas Port of Entry for a possible exposure of unknown substance which turned out to be flour.

FINANCIAL REPORT

- A. Review, discussion and possible action on the monthly financial report for November 2018.

Steven from JVG gave a PowerPoint presentation reflecting the financial reports for November 2018.

Mr. Huish made a motion to accept the November 2018 financial reports, to include the warrants issued in November 2018. Mr. Sturm seconded the motion.

Vote: 5-0
Motion Carried

ACCEPTANCE OF MINUTES

A. Regular Board Meeting on November 28, 2018.

Mr. Sturm made a motion to accept the Regular Board Meeting minutes of November 28, 2018. Mr. Andersen seconded the motion.

Vote: 5-0
Motion Carried

OLD BUSINESS

A. Review, discussion and possible action on IT hardware and support agreement.

Chief Savage noted that IGA is still being developed; however Mr. Casey from CCIT is in attendance for an update.

Mr. Casey reported that they are looking at the network change in mid-January from CIS to Cox and is currently reviewing and composing a transition plan.

No action was taken on this item.

B. Review, discussion and possible action on FY19 Capital Replacement Plan.

Melissa provided a worksheet to the board for their review.

Mr. Tucker made a motion to accept the FY19 Capital Replacement Plan. Mr. Sturm seconded the motion.

Vote: 5-0
Motion Carried

NEW BUSINESS

A. Election of Board Officers

Mr. Tucker nominated Mr. McMurtrie for Board Chairman. Mr. Anderson seconded the motion. Mr. McMurtrie accepted the nomination. There were no other nominations presented.

Vote: 4-0

Abstain: 1 (Mr. McMurtrie abstained from this vote)
Motion Carried

Mr. McMurtrie nominated Mr. Huish for Board Clerk. Mr. Tucker seconded the motion. Mr. Huish accepted the nomination. There were no other nominations presented.

Vote: 5-0
Motion Carried

B. Review, discussion and possible action on the Exit Interview policy.

Chief Savage provided the board with copies of the updated Exit Interview policy, there was some discussion amongst the board and Chief.

Mr. Tucker made a motion to approve the Exit Interview policy as presented. Mr. Sturm seconded the motion.

Vote: 5-0
Motion Carried

C. Legal Update

Mr. McMurtrie entered into executive session at 8:07pm.

Regular session resumed at 8:45pm.

Mr. Tucker made a motion that in the event additional legal representation is needed that Chief Savage retains counsel as and when necessary. Mr. Andersen seconded the motion.

Vote: 5-0
Motion Carried

REQUEST FROM BOARD MEMBERS

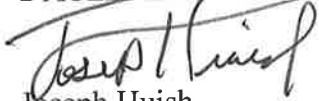
Mr. McMurtrie requested that Chief Savage compose a calendar for the board for future community events.

ADJOURNMENT

Mr. Sturm made a motion to adjourn the Regular Meeting at 8:48 p.m. Motion seconded by Mr. Huish.

Meeting adjourned at 8:48 p.m.

DATED THIS 21st DAY OF DECEMBER 2018.

A handwritten signature in black ink, appearing to read "Joseph Huish". The signature is written in a cursive style with a large initial "J" and a long, sweeping underline.

Joseph Huish
Board Clerk
Fry Fire District Board