

**FRY FIRE DISTRICT
MINUTES OF REGULAR BOARD MEETING
January 16, 2019**

CALL TO ORDER

Mr. McMurtrie called the Regular Meeting of the Fry Fire District Board to order at 7:00 p.m.

ATTENDANCE

Board Members in Attendance: Robert McMurtrie, Board Chairman
Joseph Huish, Board Clerk
Thomas Tucker, Board Member (by phone)
Eric Andersen, Board Member
Norm Sturm, Board Member

Board Members Absent: None

Staff in Attendance: Mark Savage, Fire Chief
Linda Romero, Finance & Admin Mgr
Steven Rodriguez, JVG
Billy Seamans, BC
Kaleb Mauzy, BC
Dennis Ferrel, FF
Mike Shamas, FF
James Wallace, FF
Nathan Aho, FF
Jared Haros, Eng
Phillip Allred, FF
Jennie Allred, Capt

Guests: Jessica Ferrel
Hugo Valenzuela
Robert Mauzy

PLEDGE OF ALLEGIANCE AND INVOCATION

Mr. McMurtrie led the Pledge of Allegiance and Mr. Sturm gave the invocation.

CONFLICT OF INTEREST

Mr. McMurtrie reminded board members that they shall declare any conflict of interest. No board member declared a conflict at this time.

CALL TO THE PUBLIC

Mr. McMurtrie opened the call to the public at 7:01 p.m.

There were no comments from the public.

Call to the public closed at 7:01 p.m.

EMPLOYEE RECOGNITION

Presentation to Amerigas Representatives Robert Mauzy and Hugo Valenzuela for their continued support of LPG live fire training. Chief Savage thanked them for their support and presented them each with a plaque.

Chief Savage recognized newly hired FF Nathan Aho and welcomed him aboard. He explained that Nathan was hired part-time in October 2017 and began with us full-time this month.

Chief Savage reported that Diana Jones completed her Certified Ambulance Coder training last month; with her completion, we now have two Certified Ambulance Coders.

The David Deary Unit Citation was presented by BC Mauzy to FF/CEP Phillip Allred and FF/EMT Dennis Ferrel for life saving efforts they provided to a patient in December 2018.

COMMAND STAFF'S REPORT

Chief Savage reported Arizona Legislature reconvened on Monday, January 14, 2019. AFDA priorities are increasing the DFFM funding pool for cooperator reimbursement from \$10M to \$15M and maintaining funding for State Fire School and DFFM. There's been no mention yet of any bills related to fire district levy rates or PSPRS. The fire service bill tracking report is in the board packet.

Chief Savage advised that the appraisal at Sta 366 has been completed, BLM has requested an environmental assessment at a cost of approximately \$10,000. To date we have received no invoice for the appraisal and no response from them despite multiple emails.

Chief Savage reported FF's Shamas, Wallace and Leffelman participated in a yard clean-up at the Forgache House last weekend. They'll be there again this Saturday to finish the project.

Chief Savage noted that we are on the agenda to present the Stop the Bleed program for the Innovation in Education Conference Jan 25-26. The Cochise

County Schools Superintendent Office received a CCSO SAT grant that will be providing tourniquets for participants. BC Mauzy will be teaching Stop the Bleed for Ft. Huachuca teachers on Jan. 31st and providing 20 public access Stop the Bleed kits funded by the Ft. Huachuca Firefighter's Association.

Chief Savage advised that a draft copy of our 2018 Annual Report was emailed to the board members and asked for feedback/recommendations prior to its release.

Chief Savage advised we have approximately \$160,000 in approved WFHF funding through 12/2020. He noted that he was invited to present at the Arizona WUI Conference in late March. He also noted that the SAFER grant is ongoing.

Chief Savage advised that the Spillman servers were merged on Jan 1; he recognized BC Seamans for an incredible job of keeping things running smoothly on the fire side as he has been responsible for helping keep Fry Fire, Palominas Fire, Whetstone Fire and Ft. Huachuca Fire connected post merge. The merge failed to incorporate the existing response plans and has set us back significantly. BC Seamans is continuing to work hard to find and fix issues with the system and help to get dispatch back up to speed. The Town of Huachuca City has joined so the board now includes Sheriff Dannels, Mr. Potucek and Mr. Williams. The Operations Committee includes Chief Deputy Smith, Chief Brian Jones (SVFMD), Chief Thrasher (SVPD) and Chief Thies (HCPD). Our projected costs are approximately \$30,000 per year based on our radio count, which is down from the initial projection of \$75,000. PulsePoint is up and running smoothly in the testing phase.

Cochise County IT is continuing to work on our transition. Firewalls have been installed and we've moved from CIS to Cox at Sta 361 and 365. Replacement switches are pending. We'll begin billing CIS for their tower lease in February. Chief forwarded the board the IT transition plan and the next few weeks will see us move off of our outdated servers and onto CCIT which should improve reliability and speed, as well as improve system redundancy and create off-site backups. We'll also be moving to Office 365 which will help us keep software updated on a continual basis and improve our ability to collaborate on one system rather than several work arounds. BC Seamans is working with CCIT to get bids for several replacement computers.

Chief Savage reported that we are working with Health Current for and the Arizona Health Information Exchange, once in use this will be helpful on several fronts.

Palominas firefighters have joined us for training a few times this month. We're optimistic that our matching schedules will allow joint training to continue. There have been no significant changes with their response or personnel.

Chief Savage advised that the SVFMD response plans have yet to be updated to reflect some of their pending changes. They are working to implement a tiered response system that will dispatch ambulances for many low-acuity medical calls, reserving their fire engines for Priority 1 calls and fires. This will likely create some ripples that may impact our personnel and responses.

We will be having the Engineer promotional testing later this month. We have two firefighters participating. We are still awaiting Eng Wayne's new military orders, but he is expected to remain on active duty through March of 2020.

BC Seamans reviewed last year's response times and totals. He reported that the quarterly services on the vehicles have begun and should be completed by mid-February. He advised that Mechanic James Ayers successfully obtained his CDL and will now be able to enroll in additional certification training.

BC Mauzy reported that we have two new part-time firefighters, Mike Starr and Joe McKearney, who he feels are going to be great assets. He also advised that we are seeing the trend in training shift to include mental health support and he is excited to see that we are focusing on our staff both mentally and physically.

FINANCIAL REPORT

A. Review, discussion and possible action on the monthly financial report for December 2018.

Steven from JVG gave a PowerPoint presentation reflecting the financial reports for December 2018.

Mr. Sturm made a motion to accept the December 2018 financial reports, to include the warrants issued in December 2018. Mr. Andersen seconded the motion.

Vote: 5-0

Motion Carried

B. PSPRS Presentation

Steven from JVG gave a PowerPoint presentation and a brief overview on PSPRS. He reviewed the history and function of the retirement system and the actuary figures.

ACCEPTANCE OF MINUTES

A. Regular Board Meeting on December 19, 2018

Mr. Huish made a motion to accept the Regular Board Meeting minutes of December 19, 2018. Mr. Tucker seconded the motion.

Vote: 5-0

Motion Carried

OLD BUSINESS

A. Review, discussion and possible action on IT support agreement.

Chief Savage recommended the board approve the provided IT support agreement with CCIT; he explained that it has been reviewed by our attorney. There was discussion on this item.

Mr. Tucker made a motion to approve the CCIT support agreement. Mr. Andersen seconded the motion.

Vote: 5-0

Motion Carried

NEW BUSINESS

A. Review, discussion and possible action on Absence with Relief Policy

Chief Savage advised this is our trade time policy, the change adjusts the total number of consecutive hours one can work with the new 48/96 schedule and increases the maximum accrual of trade time hours.

Mr. Huish made a motion to approve the Absence with Relief Policy. Mr. Andersen seconded the motion.

Vote: 5-0

Motion Carried

B. Review, discussion and possible action on Conflict Waiver for Mr. Whittington

Chief Savage advised this is a standard conflict waiver and is necessary because although Mr. Whittington is not representing us now, he has provided service to

us in the past, and he currently represents Tubac Fire District who we are working on contracting with to provide ambulance billing services for.

Mr. Sturm made a motion to accept the Conflict Waiver as presented. Mr. Andersen seconded the motion.

Vote: 5-0

Motion Carried

C. Review, discussion and possible action on SEACOM Subscriber Agreement

Chief Savage advised that a draft subscriber agreement was only recently received this week and had not been reviewed by our attorney yet. The Chief provided an overview of SEACOM progress including the history and challenges. There was discussion regarding the cost for dispatch services, our current budget, shared infrastructure and the level of services being provided. No action was taken on this agenda item.

REQUEST FROM BOARD MEMBERS

Mr. McMurtrie requested previously that Chief Savage compose a calendar for the board for future community events which was provided to the board. There were no additional requests from the board.

ADJOURNMENT

Mr. Sturm made a motion to adjourn the Regular Meeting at 8:33 p.m. Motion seconded by Mr. Andersen.

Meeting adjourned at 8:33 p.m.

DATED THIS 17th DAY OF JANUARY 2019.

Joseph Huish
Board Clerk
Fry Fire District Board

A handwritten signature in black ink, appearing to read "Joseph Huish", is written over the typed name and title of the Board Clerk.