

**FRY FIRE DISTRICT  
MINUTES OF REGULAR BOARD MEETING  
April 17, 2019**

**CALL TO ORDER**

Mr. Huish called the Regular Meeting of the Fry Fire District Board to order at 7:00 p.m.

**ATTENDANCE**

Board Members in Attendance: Joseph Huish, Board Clerk (Acting Chairman)  
Eric Andersen, Board Member  
Norman Sturm, Board Member  
Thomas Tucker, Board Member (by phone)

Board Members Absent: Robert McMurtrie, Board Chairman

Staff in Attendance: Mark Savage, Fire Chief  
Linda Romero, F&A Mgr.  
Diana Jones, Billing Specialist  
Melissa Tomlinson, JVG  
Billy Seamans, BC  
Kaleb Mauzy, BC  
Luis Cañez, Capt.

**PLEDGE OF ALLEGIANCE AND INVOCATION**

Mr. Huish led the Pledge of Allegiance and Mr. Sturm gave the invocation.

**CONFLICT OF INTEREST**

Mr. Huish reminded board members that they shall declare any conflict of interest. No board member declared a conflict at this time.

**CALL TO THE PUBLIC**

Mr. Huish opened the call to the public at 7:01 p.m.

There were no comments from the public.

Call to the public closed at 7:01 p.m.

## **EMPLOYEE RECOGNITION**

Chief Savage recognized the 2019 annual awards recipients: Jimmy Ayers, Outstanding Achievement; Phillip Allred, Emergency Medical Service Professional of the Year and Michael Shamas, Firefighter of the Year.

## **COMMAND STAFF'S REPORT**

Chief Savage reported that the Arizona Fire District Association (AFDA) is continuing to support an increase to the Arizona Department of Forestry and Fire Management (DFFM) funding pool for cooperator reimbursement from \$10M to \$15M and maintaining funding for State Fire School and the DFFM.

Chief Savage provided the board with the AFDA report and an update with the AFDA's position on pending legislation.

Chief Savage reported FF Allred is receiving CPR training requests and FF Shamas provided our first Stop the Bleed class with THRIVE through Canyon Vista Medical Center.

Chief Savage reported that we are current on the Staffing for Adequate Fire and EMS Response and Wildland Fire Hazardous Fuels Grants; the Tucson crew is continuing to make impressive progress in Ramsey Canyon. We renewed our Memorandum of Understanding with The Nature Conservancy for continued access to their chipper for the next 5 years.

Chief Savage provided a 48/96 performance update noting training hours are up for March. Performance on several of our Minimum Company Standard evolutions continues to show improvement. Our minimum staffing days were up for March but continue to trend lower than the last few years.

Chief Savage reported the Southeast Arizona Communications Center (SEACOM) work is moving forward. BC Seamans and Eng. Haros continue to update our response plans and get them loaded into the system. The multiplexer to get the FP1 channel reconnected to SEACOM is in and waiting for programming and installation to re-establish the link with dispatch. Commanders Hiser (SVPD) and Farris (CCSO) are continuing to make impressive progress as interim Co-Directors. The Code of Conduct has been approved and we're continuing work with the Operations Committee on planning for infrastructure improvement. The SEACOM Board approved our subscriber agreement last week; it is on tonight's agenda under Old Business. This week is telecommunicator appreciation week and we helped support their BBQ earlier this afternoon.

Cochise County IT is continuing to work on our server and Office 365 transition. They have been incredibly responsive with support on service requests.

Chief Savage reported no significant changes with Palominas Fire. FFD A-Shift ran a structure fire in Palominas last month while Palominas Firefighters were on a separate call. BC Seamans met with Chief DeWolf to continue streamlining their response plans and get them added to Spillman.

Chief Savage advised there has been no significant impact on call trends from Sierra Vista Fire and Medical Department's (SVFMD) new response plans. We're seeing their ambulances dispatched earlier on many low-acuity medical calls, reserving their fire engines for Priority 1 calls and fires. We'll be continuing to monitor the impact this will have on our personnel and responses closely.

BC Seamans reported we are waiting to get specifications back from vendors on a type 6 engine and type 1 medic unit, the type 3 is still in process. The first quarter is complete for vehicle maintenance and we are ready for fire season. Incident statistics were provided for the previous month and 1<sup>st</sup> quarter of 2019.

BC Mauzy reported the greenbelt was successfully burned without any complaints from the Pueblo Del Sol residents. BC Mauzy thanked FF Jon Saylor for coordinating an ignitions class that allowed us to conduct the burn at no cost to the district while providing training to personnel. Eng. Haros successfully completed his probation.

## **FINANCIAL REPORT**

A. Review, discussion and possible action on the monthly financial report for March 2019.

Melissa from the James Vincent Group (JVG) gave a PowerPoint presentation reflecting the financial reports for March 2019.

Mr. Tucker made a motion to accept the March 2019 financial reports. Mr. Andersen seconded the motion.

Vote: 4-0

Motion Carried

B. Review, discussion and possible action on the draft FY2020 annual budget.

Melissa provided an overview of the draft FY2020 budget and explained where we are in the budget development process as well as a budget timeline.

There was no action taken on this agenda item.

- C. Review, discussion and possible action on the draft 2020-2030 Capital Improvement Plan.

Melissa from JVG presented an overview of the Capital Improvement Plan. There was no action taken on this agenda item.

## **APPROVAL OF MINUTES**

- A. Regular Board Meeting on March 20, 2019.

Mr. Tucker made a motion to accept the Regular Board Meeting minutes of March 20, 2019. Mr. Sturm seconded the motion. Mr. Huish abstained due to being absent from the meeting.

Vote: 3-0

Motion Carried

## **OLD BUSINESS**

- A. Sta. 366 patent from the Bureau of Land Management (BLM).

Chief Savage advised the BLM Appraisal Report was received yesterday afternoon and the Environmental Assessment is pending.

There was no action taken on this agenda item.

- B. Review, discussion and possible action on SEACOM Participation Agreement.

Chief Savage provided the SEACOM Subscriber Agreement for board approval. It includes provisions for a credit against dispatch costs for BC Seaman's support services for other agencies as well as the costs of capital infrastructure improvements to shared communication infrastructure.

Mr. Sturm made a motion to approve the SEACOM Participation Agreement, Mr. Andersen seconded the motion.

Vote: 4-0

Motion Carried

## **NEW BUSINESS**

- A. Employee Resignation.

Mr. Sturm made a motion to enter Executive Session. Mr. Andersen seconded the motion.

Executive session entered at 8:11.

Regular session resumed at 8:44  
There was no action taken on this agenda item.

### **REQUEST FROM BOARD MEMBERS**

There were no requests from the board.

### **ADJOURNMENT**

Mr. Sturm made a motion to adjourn the Regular Meeting at 8:45 p.m. Motion seconded by Mr. Andersen.

Meeting adjourned at 8:45 p.m.

DATED THIS 18th DAY OF APRIL 2019.



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Joseph Huish,  
Board Clerk  
Fry Fire District Board