

**FRY FIRE DISTRICT  
MINUTES OF REGULAR BOARD MEETING  
May 15, 2019**

**CALL TO ORDER**

Mr. McMurtrie called the Regular Meeting of the Fry Fire District Board to order at 7:00 p.m.

**ATTENDANCE**

Board Members in Attendance:      Robert McMurtrie, Board Chairman  
   Joseph Huish, Board Clerk  
   Thomas Tucker, Board Member  
   Eric Andersen, Board Member (by phone)  
   Norman Sturm, Board Member

Board Members Absent:                None.

Staff in Attendance:                    Mark Savage, Fire Chief  
   Diana Jones, Billing Supervisor  
   Melissa Tomlinson, JVG  
   Billy Seamans, BC  
   John Popp, BC  
   Kaleb Mauzy, BC  
   Rafael Enriquez, ENG  
   James Wallace, FF  
   Reymundo Chavez, FF  
   Joe McKearney, FF

**PLEDGE OF ALLEGIANCE AND INVOCATION**

Mr. McMurtrie led the Pledge of Allegiance and Mr. Sturm gave the invocation.

**CONFLICT OF INTEREST**

Mr. McMurtrie reminded board members that they shall declare any conflict of interest. No board member declared a conflict at this time.

**CALL TO THE PUBLIC**

Mr. McMurtrie opened the call to the public at 7:01 p.m.

There were no comments from the public.

Call to the public closed at 7:01 p.m.

## **EMPLOYEE RECOGNITION**

Chief Savage postponed the recognition of Firefighter Reymundo (Andres) Chavez for successful completion of firefighter probation until his family can be present. Engineers John Clark and Jared Haros and Captain Adam Short were recognized for successful completion of their Engineer and Captain probation periods.

## **APPROVAL OF MINUTES**

A. Regular Board Meeting on April 17, 2019.

Mr. Sturm made a motion to accept the Regular Board Meeting minutes of April 17, 2019. Mr. Tucker seconded the motion. Mr. McMurtrie abstained.

Vote: 4-0

Motion Carried

## **COMMAND STAFF'S REPORT**

Chief Savage reported no significant changes in the legislation we are following and provided the board with the Arizona Fire District Association (AFDA) report and an update with the AFDA's position on pending legislation.

Chief Savage reported on the Hepatitis A outbreak in Cochise County. Engineer Haros is assisting with the coordination of our immunization-certified paramedics to support immunization clinics across the county. Tombstone and Sierra Vista clinics have both been supported to date. Costs will be reimbursed by Cochise County.

Chief Savage stated we are current on Staffing for Adequate Fire and EMS Response and Wildland Fire Hazardous Fuels Grants; the Tucson crew is continuing to make progress in Ramsey Canyon. Although they continue to have ongoing chipper issues they have been using The Nature Conservancy's chipper. We recently submitted a reimbursement request for approximately \$43,000.00 to DFFM for work done to date and this afternoon requested an additional \$40,000.00 in reallocated 2015 funding with a six-month extension. With the potential for additional funding and the 2018 award, we do not anticipate submitting a 2019 funding request.

Chief Savage provided an update on the 48/96 performance noting that individual training hours are down for the month of April, the beginning of a new quarter. Performance on several of our Minimum Company Standard evolutions continues

to show improvement. Our minimum staffing days were back down for April and continue to trend lower than last year as are our fuel costs for the year.

Chief Savage reported James Vincent Group (JVG) has picked up our accounts payable and coding work and Linda Romero continues to process payroll remotely. We received significant interest in both the part-time ambulance billing and full-time payroll/data entry positions. Diana Jones is doing a great job with our billing work and has scheduled the written tests for the part-time ambulance billing position. We will follow up with interviews and the payroll/data entry position process. Chief Savage is continuing to work with the Arizona State Retirement Systems (ASRS) to confirm our eligibility and has provided information on our reorganization from a Volunteer Fire Company formed in 1965 with an elected Chief, to the current five-member board system approved in June of 1986. Retired Battalion Chief Marty Jones has been incredibly helpful with tracking down our historical documents.

Chief Savage reported the Southeast Arizona Communications Center (SEACOM) work is moving forward. BC Seamans and Eng. Haros continue to work on refining our response plans and load covering assignments into the system. FP1 has been reconnected to SEACOM and the multiplexer that we purchased is supporting two fire and two law enforcement links between SEACOM and Sierra Vista Police Department. Gila Electronics and SBA are working to relocate our Thorneydale receiver up onto the new SBA tower.

Cochise County IT had some hiccups with our software licenses but have assured us that they are continuing to work on Office 365 and server transitions. They have been incredibly responsive with service requests.

Chief Savage discussed the information forwarded to the Board Members regarding the Automatic Aid agreement with Palominas Fire Department, specifically whether they will respond automatically to emergency calls in the Fry Fire District or not. Chief Savage is waiting for a response from Chief DeWolf.

Chief Savage reported Chief Brian Jones was formally promoted to Fire Chief of Sierra Vista Fire and Medical Department. We are continuing to monitor their response plan changes closely and tracking the impact on our personnel and responses. The trend appears to be slightly positive on the ambulance transport side with a slight decrease in engine calls for both agencies.

BC Seamans provided the Board Members incident statistics for April. Overlapping calls were down, the volume of calls did not go down and the majority of calls were EMS. We had issues with two front-line apparatus last

month: E365 had engine trouble and E361 was in the shop for transmission repair, illustrating the need for the recently approved bond to replace our aging engines before maintenance issues result in service disruptions. Amended specifications for the type-6 replacement were received as well as the specifications for the type-1 medic unit. The type-1 engine specifications are pending. The type-3 is currently under construction, pictures will be shared after painting is completed.

BC Mauzy and BC Popp have nothing to report.

## **FINANCIAL REPORT**

A. Review, discussion and possible action on the monthly financial report for April 2019.

Melissa from JVG gave a PowerPoint presentation reflecting the financial reports for April 2019.

Mr. Sturm made a motion to accept the April 2019 financial reports. Mr. Huish seconded the motion.

Vote: 5-0

Motion Carried

## **OLD BUSINESS**

A. Sta. 366 patent from BLM – Environmental impact assessment pending.

Chief Savage advised we are still waiting for the environmental impact assessment.

There was no action taken on this agenda item.

## **NEW BUSINESS**

A. Review, discussion and possible action on the FY2020 annual budget and wage scale.

Melissa from JVG gave a PowerPoint presentation on the FY2020 budget. After some discussion and questions, Mr. Tucker made a motion to accept the FY2020 annual budget. Mr. Sturm seconded the motion.

Vote: 5-0

Motion Carried

The FY2020 wage scale was reviewed and discussed with some realignment noted in the administrative positions. Mr. Huish made a motion to accept the new wage scale for FY2020. Mr. Sturm seconded the motion.

Vote: 5-0  
Motion Carried

B. Review, discussion and possible action on the 2020-2030 Capital Improvement Plan.

The board reviewed the 2020-2030 Capital Improvement Plan and Mr. Sturm made a motion to accept the 2020-2030 Capital Improvement Plan. Mr. Tucker seconded the motion.

Vote: 5-0  
Motion Carried

C. Review, discussion and possible action on prepayment of Type 3 Engine lease/purchase agreement.

Mr. Tucker made a motion to approve prepayment of the Type 3 Engine lease/purchase agreement. Mr. Sturm seconded the motion.

Vote: 5-0  
Motion Carried

### **REQUEST FROM BOARD MEMBERS**

There were no requests from the board.

### **ADJOURNMENT**

Mr. Sturm made a motion to adjourn the Regular Meeting at 7:47 p.m. Motion seconded by Mr. Huish.

Meeting adjourned at 7:47 p.m.

DATED THIS 16th DAY OF MAY 2019.



Joseph Huish,  
Board Clerk  
Fry Fire District Board