

**FRY FIRE DISTRICT  
MINUTES OF REGULAR BOARD MEETING  
January 15, 2020**

**CALL TO ORDER**

Mr. Huish called the Regular Meeting of the Fry Fire District Board to order at 7:00 p.m.

**ATTENDANCE**

Board Members in Attendance:        Joseph Huish, Board Chairman  
Eric Andersen, Board Clerk  
Thomas Tucker, Board Member (by phone)

Board Members Absent:                Robert McMurtrie, Board Member  
Norman Sturm, Board Member

Staff in Attendance:                 Mark Savage, Fire Chief (by phone)  
Diana Jones, Billing Supervisor  
Billy Seamans, Battalion Chief

**PLEDGE OF ALLEGIANCE AND INVOCATION**

Mr. Huish led the Pledge of Allegiance and Mr. Andersen gave the invocation.

**CONFLICT OF INTEREST**

Mr. Huish reminded board members that they shall declare any conflict of interest. No board member declared a conflict at this time.

**CALL TO THE PUBLIC**

Mr. Huish opened the call to the public at 7:01 p.m.

There were no comments from the public.

Call to the public closed at 7:01 p.m.

**FINANCIAL REPORT**

A. Review, discussion and possible action on the monthly financial report for December 2019.

Board Members were provided copies of the monthly financial reports for review. A discussion followed. The board reviewed the warrants for the month with no questions.

Mr. Andersen made a motion to accept the December 2019 financial reports. Mr. Tucker seconded the motion.

Vote: 3-0.  
Motion Carried.

## **APPROVAL OF MINUTES**

A. Regular Board Meeting on December 18, 2019.

Mr. Andersen made a motion to accept the Regular Board Meeting minutes of December 18, 2019. Mr. Tucker seconded the motion.

Vote: 3-0.  
Motion Carried.

## **COMMAND STAFF'S REPORT**

Chief Savage reported several of our personnel participated in a full-scale exercise in Tombstone today – providing support with reunification, hazmat, medical treatment and transportation, and responder evaluations.

Chief Savage recognized Firefighter Jonathan Leffleman for successfully completing his probation; he will be presented his badge and sworn in at next month's meeting. Engineer Chris Bernal also successfully completed his Engineer probation. Our newly hired probationary Firefighters have been online about one month now and are working into their new roles.

Firefighter Scott Price is back on duty with A-shift following an extended leave; however, Firefighter Mike Shamas is now on light-duty.

Our Part-Time EMS personnel have all been cleared to run as the second on our ambulances and are really helping with daily ambulance staffing and improving our overall coverage for the Fire District, especially at Station 361.

Chief Savage stated the 2015 Department of Forestry and Fire Management Wildland Fire Hazardous Fuels grant has been finalized with the last reimbursement request for approximately \$30,000 forwarded to the State. Chief Savage received a call on Monday from the Douglas crew; they had a project cancel and are planning to be back with us next Tuesday to start working under the 2018 grant.

The battery-powered extrication tools funded under a grant from the Governor's Office of Highway Safety have been ordered and should be arriving within the next few weeks. Tool mounts were backordered and will follow.

We anticipate some changes with the City of Nogales Fire Department in the near future. Martha and Marie are back at work from the holidays and are almost caught up with the outstanding call entry.

We are working to update the Public Safety Personnel Retirement System (PSPRS) Health Insurance Subsidy Policy for our retirees; the policy will be on an agenda in the next few months.

The Department of Forestry and Fire Management made changes to their Cooperative Fire Rate Agreement with more fields for information and equipment. We anticipate getting the updated agreement back to them in early February.

Tonight's signed minutes will provide us with the final documentation needed to join Arizona State Retirement System (ASRS). The packet will be delivered later this week or early next week and we expect to be participating with ASRS within the next few months.

The new Southeast Arizona Communications Center (SECOM) director, Allen Smith, hosted his first meeting last week and is already making strong progress. The SEACOM budget is in good shape. A report for our expenditures to date has been forwarded to Ms. Yarbrough with no feedback yet. We're proud to share that BC Seamans was elected as the Vice-Chair of the SEACOM Operations Committee.

Chief Savage had a brief meeting with the interim Huachuca City Town Manager, Eric Duthie, and discussed public safety access to their cellular tower. More discussions will follow.

There has been no response from the Palominas Fire District regarding field testing of the Fire 3 upgrades.

The light rescue chassis was ordered with an estimated delivery time of approximately 3-4 months. We anticipate receiving the ambulance and Type-6 engine contracts within the next few weeks.

The concrete pad for the mailboxes at Thorneydale has been poured and is curing.

Battalion Chief Billy Seamans provided Board Members a report of incidents for the past year. We ran a total of 3745 calls, the majority were EMS.

The 1996 International (Type 3), has been purchased and will be picked up next week after the cleared check and title transfer are verified.

Battalion Chief Billy Seamans provided a breakdown on the reasons we chose to order gasoline engines instead of diesel in the new ambulances.

We have major repairs to one of the rescue trucks, the transmission is in Phoenix for repair.

### **OLD BUSINESS**

A. Review, discussion and possible action on Sta. 365 remodel for qualifications.

Chief Savage shared he met with an architect and estimator last week from Core Construction. They recommended we have an asbestos survey completed so they know whether to include remediation costs. We have scheduled a site visit next Monday with Southwest Hazard to develop an estimate. A discussion followed.

No action was taken.

### **NEW BUSINESS**

A. Review, discussion and possible action on FFD Board Bylaws.

Board Members were provided a copy of the updated Fry Fire District Board Bylaws. A discussion followed. Mr. Andersen stated he would like all five Board Members to have the chance to review and discuss the updates prior to voting on the changes.

Motion tabled.

B. Review, discussion and possible action on Health Information Exchange Patient Rights Policy.

Chief Savage provided Board Members information on the Health Information Exchange Patient Rights Policy. A discussion followed.

Mr. Andersen made a motion to accept the Health Information Exchange Patient Rights Policy. Mr. Tucker seconded the motion.

Vote: 3-0.

Motion Carried.

### **REQUEST FROM BOARD MEMBERS**

There were no requests from the board members.

**ADJOURNMENT**

Mr. Andersen made a motion to adjourn the Regular Meeting at 7:37 p.m. Motion seconded by Mr. Andersen.

Meeting adjourned at 7:37 p.m.

DATED THIS 16th DAY OF JANUARY 2019.

---

Eric Andersen,  
Board Clerk  
Fry Fire District Board