

**NOTICE OF REGULAR MEETING  
OF THE FRY FIRE DISTRICT GOVERNING BOARD**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the citizens of the Fry Fire District and the general public that the Fry Fire Board will hold a Board Meeting at 7:00 p.m., Wednesday July 15, 2020 at the Fry Fire District Station #2 located at: 4817 S. Apache Avenue, Sierra Vista, Arizona.

**AGENDA**

1. Call to order
2. Attendance and confirmation of quorum
3. Pledge of Allegiance / Invocation
  
4. Conflict of Interest: Consistent with the adopted Board Bylaws, Members shall declare any conflict of interest as required by law in A.R.S.§38-501 through A.R.S.§38-504 with the following statement: “I (name) declare that I have conflict of interest on item (number) before the board and I will refrain from discussing and voting on matters in which I have a conflict”
  
5. Call to the Public: A.R.S. § 38-431.01. Speakers are limited to a **three-minute oral presentation** and may submit written comments of any length for Governing Board files. Board Members may respond to criticism made by those who have addressed the Governing Board, and may ask staff to review a matter or may ask that a matter be placed on a future agenda. However, the Governing Board will not discuss or take action on a matter raised during a call to the Public and is not obligated to comment upon materials or presentations made by the public.
  
6. Employee Recognition –
  - a. Firefighter Joe McKearney – Completion of Firefighter Probation / Badge Presentation.
  - b. Firefighter / CEP Jon Saylor - Promotion to Engineer / CEP.
  
7. Approval of Minutes –
  - a. Regular Board Meeting on June 17, 2020.
  
8. Financial Report-This report is a summary of the District’s Financial Status including: Monthly Board Financial Report, Monthly Disbursement Report, Maintenance & Operational Account Balance, Capital Reserve Balance and Bond Expenditures, Leave Reserve Balance, Volunteer Pension Balance, Revenue and Expenditure Reports.
  - a. Review, discussion and possible action on the monthly financial report for June 2020 and FY2020 year end.
  
9. Command Staff’s Report – This is a summary of the activities of the Fire Chief and administrative staff concerning the District’s operations and outlook including: local and state-wide issues that may impact the District (including topics from the Arizona Fire District Association and Arizona Fire Chiefs Association), Fire Suppression, Emergency Medical Services, Administrative Services, Finance, Human Resources, Special Projects, Logistics, Life

Safety Services and Wild Land Fire Fighting; the report may also include Administrative Activities in Annexations, Intergovernmental Relations, Community Assistance Programs, Fleet and Equipment, Labor and Management Relations, Strategic Planning, Information Technology, Status of Construction Projects, Status of Facilities, Public Outreach and Training. The Governing Board may not propose, deliberate or take legal action during the report. Therefore, action taken as a result of these reports will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. Pursuant to A.R.S. § 38-431.02 (K).

10. Old Business –

- a. Sta. 365 Design / Build contract with Core Construction / WSM Architects and Pre-Construction Service Fee Proposal.

11. New Business –

- a. Review, discussion and possible action on engagement of Keegan Linscott & Associates to provide FY2020 Annual Audit.
- b. Review, discussion and possible action on Social Media Policy.
- c. Review, discussion and possible action on Fire Chief’s Annual Performance Review.

12. Requests from board members for future agenda items [A Governing Board Member may bring forth general topics for a future meeting agenda. The Governing Board may not discuss, deliberate or take any action on the topics presented, pursuant to A.R.S. § 38-431.02 (H).]

13. Adjournment

\*The Fry Fire District Board may vote to go into Executive Session on any agenda item pursuant to ARS §38-431.03(A)(1) for discussion and consultation for legal notification or advice with Fire Chief and/or the Fire District Attorney on the matter(s) as set forth in the agenda item.

PURSUANT TO THE AMERICANS WITH DISABILITIES ACT (ADA), IF ANY QUALIFIED PERSON WITH A DISABILITY NEEDS ANY REASONABLE TYPE OF ACCOMODATION, PLEASE NOTIFY US AT (520) 378-2665 OR 4817 APACHE AVENUE, SIERRA VISTA, ARIZONA 85650 AT LEAST 24-HOURS PRIOR TO THE SCHEDULED TIME.

IN ORDER TO ENSURE THE CONTINUED SAFETY OF OUR DIRECTORS AND STAFF, ALL INDIVIDUALS ATTENDING THE MEETING IN PERSON WILL BE EVALUATED FOR COVID-19 SYMPTOMS INCLUDING: ELEVATED TEMPERATURE, COUGH, AND RESPIRATORY DISTRESS. MEMBERS OF THE PUBLIC ARE ASKED TO WEAR A MASK AND RESPECT SOCIAL DISTANCING GUIDANCE.

Mark H. Savage, Fire Chief  
Fry Fire District

Posted 13<sup>th</sup> day of July 2020 At: \_\_\_\_\_ hours By: \_\_\_\_\_