

**FRY FIRE DISTRICT
MINUTES OF REGULAR BOARD MEETING
December 22, 2020**

CALL TO ORDER

Mr. Huish called the Regular Meeting of the Fry Fire District Board to order at 6:02 p.m.

ATTENDANCE

Board Members in Attendance: Joseph Huish, Board Chairman
 Eric Andersen, Board Clerk
 Robert McMurtrie, Board Member
 Norman Sturm, Board Member

Board Members Absent: Thomas Tucker, Board Member

Staff in Attendance: Mark Savage, Fire Chief
 Diana Jones, Billing Supervisor
 Ben Archer Clowes, JVG
 Melissa Seida, CPA (video conference)

PLEDGE OF ALLEGIANCE AND INVOCATION

Mr. Huish led the Pledge of Allegiance and Mr. Sturm gave the invocation.

CONFLICT OF INTEREST

Mr. Huish reminded board members that they shall declare any conflict of interest. No board member declared a conflict at this time.

CALL TO THE PUBLIC

Mr. Huish opened the call to the public at 6:03 p.m.

There were no comments from the public.

Call to the public closed at 6:03 p.m.

APPROVAL OF MINUTES

A. Regular Board Meeting on November 24, 2020.

Mr. McMurtrie made a motion to approve the Regular Board Meeting minutes of November 24, 2020. Mr. Andersen seconded the motion.

Vote: 4-0.
Motion Carried.

FINANCIAL REPORT

A. Review, discussion and possible action on the monthly financial report for November 2020.

Ben Archer Clowes from James Vincent Group (JVG) gave a PowerPoint presentation reflecting the financial reports for November 2020. A discussion followed. The board reviewed the warrants for the month and there were no questions.

Mr. Andersen made a motion to accept the November 2020 financial reports. Mr. Sturm seconded the motion.

Vote: 4-0.
Motion Carried.

B. Review, discussion and possible action on the FY20 Annual Audit.

Melissa Seida from Keegan Linscott & Associates, PC gave a presentation to the Board Members. The presentation went over FY20 reports that will be issued, financial highlights, required communications, current year audit adjustments, and unadjusted differences. A discussion followed.

Mr. McMurtrie made a motion to accept the FY20 Annual Audit. Mr. Sturm seconded the motion.

Vote: 4-0.
Motion Carried.

COMMAND STAFF'S REPORT

On behalf of the Fry Fire District administration and operations staff, Chief Savage thanked the members of the Board for the Christmas hams and cookies they provided to personnel.

The 55th Arizona Legislature session begins January 11, 2021.

The AFDA statutory training scheduled this month was postponed.

We are continuing to work closely with the Cochise County Health Department and the Office of Emergency Management to support the Countywide COVID-19 response. All of our Paramedics have completed the special training required to provide vaccinations. Thanks to Engineer Haros, Firefighter Bocook, Captain Short, and support from the Sierra Vista Fire and Medical Department we were able to host the first EMS Point of Dispensing (POD) today. We administered 40 Moderna COVID-19 vaccines to local EMS personnel. There is another POD scheduled tomorrow.

We are continuing to administer rapid COVID-19 tests in the field with the results assisting Canyon Vista Medical Center with staff safety and patient triage.

Our Type 3 Engine is back in California on severity assignment with four of our personnel and is expected to return this week.

We recently purchased three iPad tablets for our front-line ambulances on a grant from the Legacy Foundation. Chief Seamans is working on getting the software installed and will have them on the units soon. The goal is for our medical personnel to use them in the field to support telehealth visits for patients that do not need an ER visit and have limited access to healthcare and technology.

We are continuing to work with JVG to refine some of our payroll processes. Payroll this morning took less than twenty minutes compared to eight to twelve hours previously.

We sold our oldest ambulance and have a second one up for sale. Captain Short will work on the acceptance testing of our new Type 6 Engine tomorrow morning when it is scheduled to be delivered. Once it is in service, we will sell Brush 366, a 2005 model. Chief Seamans, Engineer Kean and Mr. Ayers will be going to a pre-construction visit at Spartan for the Type 1 Engine next month.

There is nothing to report on Southeast Arizona Communications. We are continuing to work on radio repairs for the Fire 3 frequency.

Chief Savage stated the Whetstone Fire District (WFD) has two fire board vacancies due to recent resignations. There is still no information on an interim Fire Chief. Chief Savage met with the new Town Manager for Huachuca City, Ms. Suzanne Harvey and is optimistic about her involvement with the Town. She shared that the Huachuca City Town Council extended the current contract with WFD for emergency coverage by six months.

OLD BUSINESS

A. Review, discussion and possible action on Sta. 366 parcel purchase.

Chief Savage stated the realty action has been posted in the federal register. BLM may be requesting a second appraisal due to the length of time it has taken for them to get this far. Chief Savage will ask to have the fee waived, if any, as any delays have been completely on their end. A discussion followed.

No motion was taken on this item.

NEW BUSINESS

A. Recognition or re-elected Board Members.

Chief Savage stated the Board of Supervisors canceled the election. Mr. Huish and Mr. Tucker were congratulated for their continued positions on the Board and Mr. Huish was

provided a new Oaths of Office Form.

B. Review, discussion and possible action on WFHF 18-207 Grant Extension through August 31, 2021.

Chief Savage request the board's approval on the extension; he requested state approval to extend the grant so we can hire a private contractor to use the grant funding and continue working on approximately 100 acres in the project. A discussion followed.

Mr. Sturm made a motion to approve the WFHF 18-207 Grant Extension through August 31, 2021. Mr. McMurtrie seconded the motion.

Vote: 4-0.

Motion Carried.

REQUEST FROM BOARD MEMBERS

Mr. McMurtrie requested adding an item for discussion regarding the date and time of the Regular Board Meetings to be included on the January Regular Board Meeting agenda.

ADJOURNMENT

Mr. McMurtrie made a motion to adjourn the Regular Meeting at 6:69 p.m. Motion seconded by Mr. Sturm.

Meeting adjourned at 6:59 p.m.

DATED THIS 23rd DAY OF DECEMBER 2020.

Eric Andersen, Board Clerk
Fry Fire District Board