

**FRY FIRE DISTRICT  
MINUTES OF REGULAR BOARD MEETING  
September 19, 2018**

**CALL TO ORDER**

Mr. McMurtrie called the Regular Meeting of the Fry Fire District Board to order at 7:00 p.m.

**ATTENDANCE**

Board Members in Attendance: Robert McMurtrie, Board Chairman  
Joseph Huish, Acting Clerk  
Gilbert Gil, Board Member  
Thomas Tucker, Board Member (via phone beginning in executive session)

Board Members Absent: James Barnett, Board Member

Staff in Attendance: Mark Savage, Fire Chief  
Linda Romero, F&A Mgr  
Melissa Tomlinson, JVG  
Steven Rodriguez, JVG  
Billy Seamans, BC  
Michael Shamas, FF  
Michael Bocook, FF  
Austin Nash, FF  
Michael Kean, Eng  
Jared Haros, Eng  
Dennis Ferrel, FF  
Nicholas Rivera, FF

Guests: Norm Sturm  
Eric Andersen

**PLEDGE OF ALLEGIANCE AND INVOCATION**

Mr. McMurtrie led the Pledge of Allegiance and Mr. Gil gave the invocation.

**CONFLICT OF INTEREST**

Mr. McMurtrie reminded board members that they shall declare any conflict of interest. No board member declared a conflict at this time.

## **CALL TO THE PUBLIC**

Mr. <sup>McMurtrie</sup>~~Barnett~~ opened the call to the public at 7:01 p.m.

There were no comments from the public.

Call to the public closed at 7:01 p.m.

## **EMPLOYEE RECOGNITION**

Chief Savage recognized Firefighter Michael Shamas for successful completion of his firefighter probation. Chief Savage gave him his loyalty oath and presented him with his badge and helmet shield.

Chief Savage also recognized Firefighters Jon Saylor, Austin Nash and Michael Bocook for successful completion of the Cochise College Paramedic Program, all are now Certified Emergency Paramedics. He presented them with their paramedic patches and new drug box keys.

Chief Savage also recognized Linda Romero for reaching her 20-year anniversary with Fry Fire District last Friday.

## **COMMAND STAFF'S REPORT**

Chief Savage noted that as of August 8, three candidates had filed petitions for the Nov. 6 elections for our pending board vacancies. There were no "write-in" petitions filed. The Elections Department will have the County Board of Supervisors cancel the election and the individuals who submitted the petitions will be sworn in as board members in December 2018 to begin service in January 2019.

There's an offering of the mandatory statutory training for newly elected board members on the following dates: Nov 30, one day in Phoenix; January 17-19, 2019, in Laughlin; July 2019 in Glendale. Mr. Sturm and Mr. Andersen are registered for the November training and we will get Mr. McMurtrie registered as well.

November 6, 2018 is the general election. The bond question will be presented to voters for Fry Fire District. The required publications have been made and the County has received the affidavits. We are finalizing a voter information pamphlet for printing and anticipate distribution within the next few weeks.

Chief Savage reported that we provided Stop the Bleed training classes in Santa Cruz County and to the Buena High School emergency medicine classes. Thanks to Mr. Tucker and FF Shamas. Chief also reported that he and Mr. Tucker

provided support to the Integrated Response class at AZ Fire School. We are also helping with RTF training for Davis-Monthan Air Force Base personnel. We anticipate a local class towards the end of October.

Chief Savage reported that he gave a presentation on September 5 to the Sunrise Rotary Club about the Fire District and that he and Mr. McMurtrie participated in the Friday Focus Morning Show with Pat Call on September 14 regarding the fire district bond election.

Chief reported that there are attorney interviews scheduled for some employees on October 2<sup>nd</sup> regarding the Calle Cereza fire. He also reported we have offered immunization support to the Cochise County Health Department with the ongoing Naco HAZMAT incident.

Chief Savage reported that the agreement for 2015 WFHF reallocated funds pending for 50 acres in the Ramsey Canyon area. The AFG Regional Radio grant request was denied.

Chief Savage reported that SEACOM is up and running smoothly while still working to merge data servers. The PulsePoint Smartphone Application kickoff meeting was productive, FF Allred will be working to push out our Compression-Only CPR program.

Chief Savage reported that we had a review of our IT by third party TCR Solutions who identified some significant risks including: no off-site backup, no backup testing, unidentified failures on the hard drive, etc. We are continuing to explore IT services/costs with TCR Solutions. There are some time sensitive issues regarding our hardware and data back ups. The tower lease agreement with CIS is on tonight's action items.

Chief Savage reported that our CON Renewal Application was approved by ADHS and it's good through October 2021.

Chief Savage reported that the Type 3 Engine (E3662) was back from California with Eng Bernal, FF P. Chavez and FF Wallace. Support 14 is back from the REMS Assignment with Eng Clark and FF's Ferrel, Denney and Webb. E3662 went back out yesterday with FF's Saylor, P. Chavez and A. Chavez, this time to the Pole Creek Fire in Spanish Forks, Utah.

Chief Savage reported that we are continuing to work on resolving automatic aid response plans with SVFMD. FHFD will be playing a larger role in our interface responses by providing an additional Type 3 Engine and Tender

We're also taking a closer look at our own data to identify where we can make improvements in our responses to be more efficient with our limited resources.

We still have four personnel offline. BC Gordon submitted his retirement notice effective September 30, 2018. Eng Wayne is still on active duty with the National Guard through the end of the month. Capt Cañez had a successful surgery and is working to rehab his arm. Eng Brown is out with a fractured ankle and is expected to be on light-duty for approximately 5 more weeks. We anticipate promoting Acting BC Popp, Acting Capt Lacaillade and Acting Eng Bernal, as well as hiring part time FF Leffelman on October 1.

BC Seamans provided area statistics for the month of August. He also advised that the Type 3 is on schedule for a Spring 2019 delivery. BC Seamans explained that we are working to inventory assets and infrastructure for our communications. He also explained that response and zone changes are in the future.

## **FINANCIAL REPORT**

- A. Review, discussion and possible action on the monthly financial report for August 2018.

Melissa from JVG gave a PowerPoint presentation reflecting the financial reports for August 2018.

Mr. Huish made a motion to accept the August 2018 financial reports. Mr. Gil seconded the motion.

Vote: 3-0  
Motion Carried

- B. Review and discussion on the warrants issued for the month of August 2018.

There were no questions regarding the warrants issued in August 2018.

## **ACCEPTANCE OF MINUTES**

- A. Regular Board Meeting on August 15, 2018.

Mr. Huish made a motion to accept the Regular Board Meeting minutes of August 15, 2018. Mr. Gil seconded the motion.

Vote: 3-0

## **OLD BUSINESS**

- A. Update on Sprint cellular antennas at Sta 361 and Thorneydale.

Chief Savage noted that the foundation on our antenna at the Thorneydale site has been upgraded by Sprint and new guy wires and safeties have been installed. Sprint has upgraded their antennas on our tower at Sta 361. Cellular antenna upgrades at the Thorneydale site are pending.

#### **NEW BUSINESS**

A. Review, discussion and possible action on Tower Lease Agreement with CIS.

Chief Savage explained that CIS has 27 antennas on our towers and after being unable to locate a current contract, has spoken with CIS and released them from the support/website obligations that we were not receiving. He has presented a lease agreement for CIS with the exception of Sta 366 and explained we will be utilizing Cox for Sta's 361 and 365 internet. He requested the board approve the new Tower Lease Agreement with CIS.

Mr. Gil made a motion to approve the Tower Lease Agreement with CIS. Mr. Huish seconded the motion.

Vote: 3-0

Motion Carried

B. Review, discussion and possible action regarding Lease Agreement with the Pueblo Del Sol Property Owner's Association (PDSPOA).

Chief Savage advised that is a renewal of the current lease in place with the PDSPOA for their office space in our parking lot. It provides us rental fees and a minimal utility fee for their office.

Mr. Huish made a motion to approve the Lease Agreement with PDSPOA. Mr. Gil seconded the motion.

Vote: 3-0

Motion Carried

C. Review, discussion and possible action on IT hardware and support.

Chief Savage advised that he has provided the board with quotes from TCR Solutions. He explained that there are three quotes, two for various levels of IT support and one for hardware and noted that if we were to chose the unlimited support some of the charges in the hardware quote would be eliminated. There was discussion amongst the board regarding these quotes.

Mr. Huish made a motion to empower Chief Savage to move forward and make the decision which he feels is best for the District, not to exceed the highest bid of \$2,300/month for support. Mr. Gil seconded the motion.

Vote: 3-0  
Motion Carried

D. Review, discussion and possible action on compensation and benefits.

Chief Savage quickly provided an update to the board on health benefits, he advised that we met with our broker last month and are looking at offering a dual plan with an HSA/PPO option for our employees. We will be scheduling additional educational meetings with our broker and employees in the coming months.

Mr. Gil made a motion to enter into executive session to discuss other compensation and benefits issues at this time. Mr. Huish seconded the motion.

Executive Session entered at 7:40pm.

Regular Session resumed at 7:59pm

#### **REQUEST FROM BOARD MEMBERS**

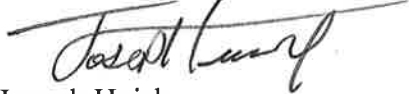
Mr. McMurtrie requested that JVG present a capital replacement plan once again to coincide with our bond request.

#### **ADJOURNMENT**

Mr. Gil made a motion to adjourn the Regular Meeting at 8:03 p.m. Motion seconded by Mr. Huish.

Meeting adjourned at 8:03 p.m.

DATED THIS 21<sup>ST</sup> DAY OF SEPTEMBER 2018.



Joseph Huish  
Board Clerk (Acting)  
Fry Fire District Board