

**FRY FIRE DISTRICT
MINUTES OF REGULAR BOARD MEETING
September 16, 2020**

CALL TO ORDER

Mr. Huish called the Regular Meeting of the Fry Fire District Board to order at 7:03 p.m.

ATTENDANCE

Board Members in Attendance: Joseph Huish, Board Chairman
Eric Andersen, Board Clerk
Thomas Tucker, Board Member (by video conference call)
Norman Sturm, Board Member (by video conference call)

Board Members Absent: Robert McMurtrie, Board Member

Staff in Attendance: Mark Savage, Fire Chief
Billy Seamans, Battalion Chief
Kaleb Mauzy, Battalion Chief
Ben Archer-Clowes, JVG
Steven Rodriguez, JVG

PLEDGE OF ALLEGIANCE AND INVOCATION

Mr. Huish led the Pledge of Allegiance and Mr. Andersen gave the invocation.

CONFLICT OF INTEREST

Mr. Huish reminded board members that they shall declare any conflict of interest. No board member declared a conflict at this time.

CALL TO THE PUBLIC

Mr. Huish opened the call to the public at 7:05 p.m.

There were no comments from the public.

Call to the public closed at 7:06 p.m.

APPROVAL OF MINUTES

A. Regular Board Meeting on August 19, 2020.

Mr. Andersen made a motion to approve the Regular Board Meeting minutes of August 19, 2020. Mr. Sturm seconded the motion.

Vote: 4-0.

Motion Carried.

B. Executive Session of August 19, 2020.

Mr. Sturm made a motion to approve the Executive Session Meeting minutes of August 19, 2020. Mr. Andersen seconded the motion.

Vote: 4-0.

Motion Carried.

FINANCIAL REPORT

A. Review, discussion and possible action on the monthly financial report for August 2020.

Ben Archer-Clowes from James Vincent Group (JVG) gave a PowerPoint presentation reflecting the financial reports for August 2020. A discussion followed. The board reviewed the warrants for the month with no questions.

Mr. Andersen made a motion to accept the August 2020 financial reports. Mr. Sturm seconded the motion.

Vote: 4-0.

Motion Carried.

COMMAND STAFF'S REPORT

Chief Savage stated there are currently no legislative issues to report and that local legislators are actively campaigning for the November election, which may also result in some changes locally as well.

We're continuing to work very closely with the Cochise County Health Department and Office of Emergency Management to support the Countywide Covid 19 response. The concerns briefed previously both locally and across the border have been held largely in check. We're continuing to see training progress with our paramedics through the CDC's online vaccination modules and anticipate supporting a full-scale flu vaccination exercise in October.

Most local schools have reopened for in-person classes with Buena High School holding hybrid classes but it's too early to tell whether that is having an impact locally.

Our fire stations continue to remain closed to the general public although we are continuing to invite individuals in for CPR classes and other collaborative training opportunities. Chief Savage thanked C-Shift personnel for supporting a 9-11 Memorial at Veteran's Park organized by the Boy Scouts during which our personnel continued to practice social distancing and wear appropriate PPE.

Although the state is projecting a longer fire season than normal for us, our local fire activity has dropped off. Chief Mauzy is continuing to deploy our wildland assets to fire assignments in Arizona and beyond. Our wildland revenue is running ahead of budget with a Tender and Type 3 Engine both currently deployed to incidents in California.

We have a site visit scheduled with DFFM later this month for our fuel reduction grant and have a grant request pending with FEMA pending for additional PPE - \$17,250.00, and SAFER support for personnel costs for \$700k. We participated in the Legacy Innovative Grant Celebration this week and submitted a small request to SAEMS for reimbursement for Covid-related PPE.

Heather Stanger has started working as our new Admin Assistant and is up and running with some of our accounts payable and accounting systems. We're continuing to work with JVG to refine some of our payroll processes and streamline the CrewSense / Paychex interface. Ms. Jones is continuing to recover from her surgery last week and is working remotely.

Chief Savage reported that a new power load gurney was installed in M365 and anticipate Chief Seamans taking delivery of our two new ambulances later this week. As soon as they're here, we'll get them insured, licensed, stocked and inspected by AZDHS.

The ProQA Go-Live Date has been postponed due to some additional training opportunities for dispatch and fire staff. We are continuing to work with Canyon State to fix some issues with the receiver site links for Fire 3 from our Arabian and Thorneydale sites and are also continuing to work fix the coverage gaps in Fire West – particularly on the west end of Sierra Vista.

Chief Savage met with Chief Jones last week. He advised that they were fortunate enough to win a federal grant for their EMS station at 7th / BST. They anticipate construction starting next summer and staffing the station next fall. Their new Type 3 Engine has been placed in service.

There was no progress to report with public safety access to the radio tower in Huachuca City. The Town of Huachuca City is still working to replace their Town Manager.

Chief Savage followed up with BLM and reported that the Gila District has completed their internal review and forwarded the report to the Arizona Office with no timeline for the process to hit the federal register.

OLD BUSINESS

- A. Chief Savage provided the Board with a review of the design drawings and initial plans for the Sta. 365 remodelling project. Board members asked questions regarding the various upgrades to our current station systems and construction timeline.

There was no action taken on this agenda item.

NEW BUSINESS

- A. Review, discussion and possible action on Type 1 Engine purchase.

Chief Seamans provided Board Members with a review of the bids submitted for the Type 1 Engine. A discussion of the differences between the proposed apparatus bids including: construction costs, systems and components, maintenance costs and delivery timeline were reviewed and discussed.

Mr. Andersen made a motion to purchase the Type 1 Engine as proposed by Pierce Fire Truck Mfg. including the cascade and compressed-air foam systems. Mr. Sturm seconded the motion.

Vote: 4-0.

Motion Carried.

- B. Review, discussion and possible action on Regular Meeting Times and Dates.

Board Members discussed various alternative meeting times and dates for their regular monthly meetings.

Mr. Sturm made a motion to move the Regular Meeting of the Fry Fire District Board to the Third Tuesday of each month at 6:00 p.m. Mr. Andersen seconded the motion.

Vote: 4-0.

Motion Carried.

REQUEST FROM BOARD MEMBERS

There were no requests from the board members.

ADJOURNMENT

Mr. Sturm made a motion to adjourn the Regular Meeting at 8:29 p.m. Motion seconded by Mr. Tucker.

Meeting adjourned at 8:29 p.m.

DATED THIS 17th DAY OF SEPTEMBER 2020.

Eric Andersen,
Board Clerk
Fry Fire District Board